

**BAYSHORE/GATEWAY TRIANGLE COMMUNITY REDEVELOPMENT LOCAL ADVISORY BOARD
MINUTES OF THE FEBRUARY 5, 2013 MEETING**

The meeting of the Bayshore/Gateway Triangle Community Redevelopment Advisory Board was called to order by Mr. Steve Main at 6:00 p.m. at the CRA Office Meeting Room 4069 Bayshore Drive.

1. Roll Call: Present: Advisory Board Members: Larry Ingram, Steve Main, Karen Beatty, Peter Dvorak, Maurice Gutierrez, Mike Sherman, Vicki Tracy & Chuck Gunther.

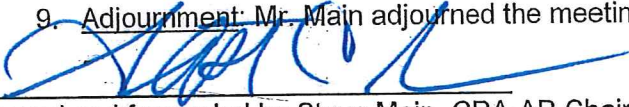
CRA Staff Present: Jean Jourdan, Interim Director, Sue Trone, Project Manager & Ashley Caserta, Operations Analyst.
2. Adoption of Agenda: Mr. Main asked if there were any additions or corrections to the published agenda. Hearing none, he asked for a motion to approve. Motion to approve the agenda: Ms. Tracy. Second: Mr. Dvorak. Approved 8-0.
3. Adoption of Minutes: Mr. Main asked for a motion to approve the December 4, 2012 meeting minutes. Motion: Ms. Tracy. Second: Mr. Gutierrez. Approved 8-0
4. Executive Director's Report:
 - a. CRA Project Updates. Ms. Jourdan reported to the CRA-AB there was a project update memo in their packages and went through each item on the memo.
 - b. Sue Trone, Project Manager: Provided the update for Gateway Triangle Stormwater Improvements and on MSTU projects.
 - c. Corporal Mike Nelson Presentation: Provided an update on the areas crime and confirmed that the statistics show crime continues downward.
5. Old Business:
 - a. Request for Payment of Services. There were no payments to be approved.
6. New Business:
 - a. Finance Committee Loan Update: Ms. Jourdan discussed her meeting with the Finance Committee and informed the CRA-AB that the Finance Committee reported there had been positive discussions between the County and Fifth Third Bank. The Finance Department will continue with its negotiations and should come to an agreement within 60 days.
 - b. Consideration of Sidewalk Art Competition: Ms. Jourdan informed the CRA-AB that a citizen (Mr. John Costa) offered to provide a \$100.00 cash award for prize money if the CRA would host a public art competition. The Board discussed possible traffic and parking issues and Ms. Caserta told them the artist could set-up at the local businesses to provide for parking and give exposure to the businesses in the area. The CRA-AB directed staff to investigate further when we were hired an additional staff person.

- c. CRA Advisory Board Vacancy and Attendance: Ms. Jourdan informed the CRA-AB that a copy of the by-laws was included in their packets. She further discussed the importance of everyone's attendance at the meetings. Ms. Jourdan recommended that the CRA-AB members schedule a special training workshop. Some members recommended a one on one to go over the history of the agency with the newer board members. Ms. Jourdan said she would prepare a book to keep in the office as a training tool for Board members to review at their leisure and anyone who desired could contact her to schedule a one on one.
- d. Project Manager Resignation. Ms. Jourdan informed the AB that Ms. Trone provided a letter of resignation on January 29, 2013 and her last day of employment with the CRA would be February 8, 2013. Ms. Jourdan recommended the advisory board authorize her to work with the Human Resources Department to reclassify Ms. Caserta to Project Manager since she was familiar with the Projects and could assume Ms. Trone's duties. Additionally, she requested they advertise and hire an administrative support person. Motion: Mr. Main Second: Mr. Gutierrez. Approved 8-0.
- e. CRA Advisory Board Election of Officers: A motion was made to re-elect Steve Main as Chairman by Peter Dvorak: Second: Vicky Tracy. Approved 8-0
- f. CRA Advisory Board Election of Officers A motion was made to re-elect Maurice Gutierrez as vice-chairman by Vicky Tracy: Second: Karen Beatty. Approved 8-0

7. Advisory Board General Communications. None

8. Citizen Comments. There was a question an answer session with Corporal Mike Nelson by the audience.

9. Adjournment: Mr. Main adjourned the meeting at 7:45 pm.


Approved and forwarded by Steve Main, CRA-AB Chairman.