Agenda item 4b- November 8, 2017 meeting minutes

BAYSHORE BEAUTIFICATION MSTU ADVISORY COMMITTEE MINUTES
FOR NOVEMBER 8, 2017 MEETING

The meeting of the Bayshore Beautification MSTU Advisory Committee was called to order by Maurice Gutierrez at 5:00 p.m. at the CRA Office 3570 Bayshore Drive, Unit 102.

I. Roll Call: Maurice Gutierrez, Sheila Dugan, Stephen Jaron, Sheila DiMarco, George Douglas, and Sandra Arafet were present. Robert Messmer had an excused absence.

MSTU Staff: Shirley Garcia, Operations Coordinator; Tami Scott, Senior Project Mgr. and Debrah Forester, CRA Director were present.

II. Pledge of Allegiance: The Pledge of Allegiance was led by Maurice Gutierrez.

III. Adoption of Agenda: A motion to approve the agenda was made by Sheila Dugan, seconded by George Douglas. The motion was approved unanimously.

IV. Approval of Minutes: none at this time.

V. Landscape Maintenance Update: Aaron Gross (arrived 6:15 p.m.) from Ground Zero gave a brief update on the status of the Hurricane damage to landscaping and the committee requested a quote for additional work from damage inspection to be provided by next meeting. The Committee discuss the condition of the Palm Trees after Irma and Mr. Gross explained that it to early to determine if all the palms will survive, we will need to assess them again in 2 to 3 months. Maurice Gutierrez made a motion to have staff proceed with Ground Zero to hang up Christmas Banners and replace arms as needed. Sheila Dimarco second the motion. Passed unanimously.

VI. Old Business:
   a. Holiday Christmas Decorations: 2 no quotes and one quote for $7,850.00 from Whited Christmas décor.

VII. Projects Report:
   a. Staff provided project Update: Staff noted the 100% plans for the Thomasson Drive project are expected to be available by the end of November. Tentative schedule: expect staff review to be completed by
the end of December; bid package published in February; start in April or May; construction one year. An updated construction cost will be provided in the 100% bid package. Staff provided an update on the discussion regarding the undergrounding of the FPL lines and provided some options due to limitation on right of way and the placement of the utility switch boxes. Consensus by the Committee was to move forward on the undergrounding across Bayshore. Tami Scott will request a cost estimate from FPL for the entire project and see if it can be done in phases if future opportunity arises and will report back on the estimates.

Roundabout - Tami Scott noted she completed some research on flag poles. Collier County maximum height is 50 feet. Based on the design of the planter in the roundabout, the starting grade will be 5'-0" feet. Recommend getting a 40 feet flag pole which will result in a finished height of 45 feet. Consensus was to move forward with the 40 ft flag pole. The committee discussed the flag and agreed the specification on the flag should require that the flag is made in America. The Committee also discussed the protocols on handling the flag and Sheila Dugan mention the Airport has accepts used flags when it is time for replacing them. Tami Scott reviewed the FDOT requirement for directional signage inside of the roundabout and provided some visuals. FDOT will require additional signage.

VIII. CRA Update: November 7th, 2017 CRA updates are for informational purposes and were placed in packets.

IX. New Business:

X. Correspondence and Communication:

a. SHIP disaster relief program brochure in packets
b. Art among the Blossoms; event is on November 18th. Flyer in packets

c. Alternative Parking: Staff did a sketch for alternative parking in the median area, for additional parking like in Ft. Collins, CO. The median is about 19ft. wide, so the ideal parking could be parallel or 45 degree angle parking. Parallel would give 10 spaces and angle parking could give 18 or 19 spaces. The downside of the parking is to lose the landscaping on Bayshore Dr. Committee discussion other options for parking and several members were concerned about removing the medians. The CRA will be reviewing and updating the Redevelopment
Plan in 2018 and options for parking will be one of the items to be considered.

XI. **Committee Communications**: Maurice Gutierrez brought up the debris in Haldeman and especially in the preserve area which is part of the Windstar preserve. Staff will work with Code Enforcement to determine if there is any violation for exotics in preserves areas. Maurice Gutierrez brought up the dedication of the Sudgen Pathway to Bill Neil so that is something that should be part of negotiations with the developers of the 17 acre site. George Douglas asked if we could use the same type of pavers around the roundabout in the area around the planter on the Haldeman Creek Bridge since it is too expensive to get artists to paint that. Tami will incorporate it with her bid documents.

XII. **Public Comments**: Mike Patch thanked the committee for doing the working and keeping up with the local issues.

XII. **Next Meeting**: December 6, 2017

XIII. **Adjournment**: The meeting adjourned at 6:30 p.m.

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Approved by Maurice Gutierrez, Chairman
MSTU Advisory Committee