**Agenda item 4.a- September 6, 2017 meeting minutes**

**BAYSHORE BEAUTIFICATION MSTU ADVISORY COMMITTEE MINUTES**  
**FOR SEPTEMBER 6, 2017 MEETING**

The meeting of the Bayshore Beautification MSTU Advisory Committee was called to order by Maurice Gutierrez at 5:00 p.m. at the CRA Office 3570 Bayshore Drive, Unit 102.

I. **Roll Call:** Maurice Gutierrez, Sheila Dugan, Robert Messmer, Sheila DiMarco, George Douglas and Sandra Arafet were present. Stephen Jaron had an excused absence.

**MSTU Staff:** Shirley Garcia, Operations Coordinator; Tim Durham, County Managers Office and Debrah Forester, CRA Director were present.

II. **Pledge of Allegiance:** The Pledge of Allegiance was led by Maurice Gutierrez.

III. **Adoption of Agenda:** A motion to approve the amended agenda was made by Bob Messmer, seconded by George Douglas. The motion was approved unanimously.

IV. **Approval of Minutes:** A motion to approve the minutes as amended was made by Sandra Arafet, seconded by Sheila DiMarco. The motion was approved unanimously.

V. **Landscape Maintenance Update:** Mr. Kindelan from CLM was not in attendance to go over the landscaping update.

VI. **Old Business:**  
   a. **Thomasson Drive/Hamilton Avenue Streetscape Update:**  
   b. **Pagod Signage** – Staff will go out and get new quotes for the sign  
   c. **Streetscape Banners** – Staff will have hardware and new banners hung up after the rainy season sometime in October.  
   d. **Christmas Decorations**- Staff would like to do something different if time permits.

VII. **Projects Report:**
VIII. CRA Update: September 5th, 2017 CRA updates are for informational purposes and were placed in packets. Staff briefly went over the proposals on the CRA 17 acre site.

IX. Haldeman Creek MSTU update: (informational) – updates in packets.

X. New Business: Landscape Contract went out to bid the bid closes on Sept 14th.

A. Request for Payment of Services: None other than routine.

XI. Committee Communications:

XII. Public Comments: Karen Beatty presented some options for parking for our area businesses as presented to the CRA Board on October 3rd. She wanted to have parking spots in the medians and put the landscaping on both sides of the areas like they have in Ft. Collins Colorado. Adam Kelly, owner of Ankrolab was in support of the idea of parking like Ft. Collins and it is a huge success. The MSTU was in support of looking into parking alternatives such as in the median. There was discussion in sending a letter of support for Ankrolab Microbrewery. Sheila Dugan made the motion to send a letter of support for the Microbrewery, second by Bob Messmer. Passed unanimously.

XII. Next Meeting: October 4, 2017

XIII. Adjournment: The meeting adjourned at 6:15 p.m.

Approved by Maurice Gutierrez, Chairman
MSTU Advisory Committee