



Bayshore Gateway Triangle CRA • Bayshore Beautification MSTU
Haldeman Creek MSTU

Agenda item 5a– January 10, 2018 meeting minutes

**BAYSHORE/GATEWAY TRIANGLE COMMUNITY REDEVELOPMENT LOCAL
ADVISORY BOARD MINUTES OF THE JANUARY 10, 2018 MEETING**

The meeting of the Bayshore Beautification MSTU Advisory Committee was called to order by Chairman Maurice Gutierrez at 5:00 p.m. at the CRA Office, 3750 Bayshore Drive, Unit 102, Naples, FL 34112

- I. **Roll Call:** Advisory Board Members Present: Maurice Gutierrez, Stephen Jaron, Sheila DiMarco, Sheila Dugan, Robert Messmer, and Sandra Arafet were present.
- II. **MSTU Staff Present:** Shirley Garcia, Operations Coordinator, CRA; Tami Scott, Senior Project Mgr., and Debrah Forester, CRA Director, Naomi Hutchison, Administrative Assistant; Code Enforcement
- III. **Pledge of Allegiance:** The Pledge of Allegiance was led by Chairman Gutierrez.
- IV. **Adoption of Agenda:** A motion to approve the agenda was made by Advisory Committee member Sandra Arafet. Second by Advisory Committee member Robert Messmer. Passed unanimously.
- V. **Adoption of Minutes:** Minutes amended by Sandra Arafet, section IV. Old Business, a. The size of the flag was 8x12 ft. Motion to approve Minutes with amendment by Robert Messmer. Second by Sandra Arafet. Passed Unanimously.
- VI. **Community/ Business Presentations:**
 - a. **Update on Landscaping—Aaron Gross, Ground Zero Landscaping—**CRA Senior Project Manager Tami Scott presented representative from Ground Zero Landscaping Aaron Gross. Aaron detailed progress of previously discussed issues—cleaning and checking all sprinkler heads, fixed broken pipe, working on combing and pruning, spraying to be done on Royal Palm end of week into next week. Operations Coordinator Shirley Garcia asked about landscaping on Lunar, Aaron responded that the trees are not yet ordered but needed. General discussion about liter removal. Garbage cans are being used, but sparingly and primarily for animal waste. Aaron believes much of the current waste is from Hurricane Irma and is not coming out of shrubbery. Landscapers will begin collecting liter once a week. Tami Scott inquired about the equipment needed to straighten the palms and how it will be addressed in relation to traffic. Aaron noted that a crane will be used and he will work with County Transportation Services\ to ensure minimal disruption to traffic. Advisory Committee member



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George Douglas asked about mulch. Shirley Garcia said MSTU acquires mulch twice a year and will check when the next transaction should take place.

- b. **Cart Collection:** Advisory Committee member Stephen Jaron inquired about shopping carts being an issue in neighborhoods. Code Enforcement representative Chris Harmon stated that while in theory collection could be enforced to retailers, he works closely with the Sheriff's office to collect as they can and either return to the appropriate retailer or recycle. Stores have been contacted by multiple members of the committee and code enforcement, but do not care to address the problem.

VII. Old Business:

- a. **Thomasson Drive—Staff Update:** Tami Scott presented update on Thomasson project. The plans have been forwarded to the Growth Management group, been reviewed and approved and forwarded to RWA to finalize. Minor changes being made to documentation. Only notable issue is the 100% plan set includes the portion of work outside of MSTU boundaries to Dominion. This area needs to be identified on the plan sheets as an alternative bid item. Staff is looking at options including boundary expansion or constructing this segment at a later time. Chairman Gutierrez inquired about price of pavement and changes to the entrance to Avalon School. Tami Scott has reached out multiple times and will continue to reach out for answers but has yet to receive a response from the School Board. Shirley Garcia stated the school was not interested in cooperation. Sandra Arafet detailed changes the school has already made to their pick up and drop off procedures as well as their bus zones. General discussion about change in flow in traffic during school hours over last several months. Traffic is also being directed on the west end. Tami Scott emphasized communication with school throughout project to minimize traffic disruptions. Tami has also reached out to the Road and Bridge Department to determine if the County had funds previously allocated for the resurfacing of Thomason that could now be applied to the MSTU project. She has not received a response but will continue to follow up. Procurement packets will be made as simply as possible to make bids easier to fill in the blanks.
- b. **Bayshore Drive—Hurricane Irma repair update—Staff Update:** Tami Scott presented update on Hurricane Irma repair in three parts
 - i. **Street Lights: Staff provided an overview of the status of lights and repairs, and has confirmed that we do not have any surplus parts.** The current street globes are no longer available. Staff will purchase globes from the manufacturer that match the same tops as the Thomasson Dr lighting improvement project. The new globes are taller, so shorter globes will be changed out with broken ones further up the drive and all the new ones located at the end of the drive. Staff is going to be ordering the replacement fixtures. The streetlights on Bayshore are different than the streetlights going in on Thomason. Staff requested clarification on the



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direction the community wanted to move forward with because each light standard is significantly different. Tami proposed a transition approach, replacing the broken fixtures on Bayshore with a light fixture that is more consistent with the new light fixtures going in on Thomason. She recommended grouping the replacements closer to Thomason Drive and rearranging the existing Bayshore Drive fixtures to be consistent along Bayshore. Shirley Garcia mentioned new fixtures will have LED lights and be more cost efficient. General discussion between staff and Advisory Committee about size, shape, and placement of street lights and banners. Fixtures are \$1400 a head, approximately \$2000 each with installation. Advisory Committee discussed “theme” for the area both current and future and the history of the light poles including the requirement to keep the existing FPL taller poles to assure the lighting standard was met. Debrah Forester noted that during the Redevelopment Plan update, discussion on updated vision for the area may assist with MSTU future theme and style of fixtures. Tami Scott will reach out to see if funds could be acquired via FEMA to assist with the cost to replace the upgraded fixtures. Consensus of the committee was to approved light changes as recommended by staff

- ii. **Fencing:** There have been challenges getting representative out to fix fencing issues. Shirley Garcia is working on the issue. She was able to get one fence repaired and will continue to give one or two requests at a time to the fence contractor until they are completed.
 - iii. **Street Signs:** Signs lost during Irma will eventually be replaced by county, however county has over 30,000 signs to replace and the priority is on the major streets. Bayshore Community is low on list and will not be serviced for potentially 6 months. The CRA office in possession of some street signs but they do not fit current sign poles. Staff is looking at other vendors out of state companies to get the signs ordered instead of waiting for the County sign department. Shirley will check to see if the larger street signs we currently have could be temporarily installed until permanent solution can be implemented. Chairman Maurice inquired about billing and pricing, and if it was applicable to FEMA. Shirley Garcia explained that Growth Management is handling all of the FEMA projects under a specific fund.
- c. **Banners**—Debrah Forester presented a spread sheet detailing the old street banners that the MSTU has acquired over the years and asked permission of the Advisory Committee to dispose of via the government surplus office or through donation. Committee asked if they could be given to local businesses or used at the park or Botanical Gardens. It was decided 16 unused Banners with the old Bayshore logo would be kept for future purposes, the rest disposed of as the Director sees fit.

VIII. New Business:



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- a. **2017 Annual report and accomplishments, Joint workshop needed with CRA and MSTU (April 3, 2018):** Debrah Forester reviewed a draft list of accomplishments from 2017 and reviewed a tentative work plan for 2018. Staff will be drafting the 2017 Annual Report. The report will be presented to the CRA Board in March and the joint meeting with the CRA and MSTUs is scheduled for April 3, 2018 at 1:00pm. Everyone is encouraged to attend. Handout of 2017 Accomplishments and 2018 proposed work plans were reviewed. Some of the accomplishments include: Mini Triangle Due Diligence complete and Zoning application submitted. Thomasson Drive plans were completed in 2017 and project will commence in 2018 for approximately 1 year. Karen Drive Stormwater project completed. Four commercial grants approved.
- b. **2018 Work Plan:** Debrah Forester listed the items and projects the MSTU hopes to address in 2018: Thomasson Drive construction to commence. Fire suppression through CDBG grant underway. Other items mentioned for 2018 include updating the Redevelopment Plan and Land Development Code, if needed; completion of Irma work and updating the website; work in partner with CRA on Arts Master Plan; Finalize office location; and Blue zone concept implemented.
 - i. **Community requested a revisiting of the South Bayshore area—**reflective markers missing, landscaping issues, trees removed because of traffic concerns but no replacements, new landscaping company has helped but overall impression is not the original vision with the exception of the area in front of the Montessori school. Chairman Maurice asked Shirley Garcia to add South Bayshore for further discussion to future agenda. General conversation about Bike Lanes. Debrah Forester will check with transportation in regard to guidelines about green paint and lines and look into piggybacking the pricing with the Thomasson drive project for cost efficiency, as well as discuss with Dan Burden of Blue Zone in April 2018 about moving lines. Shirley Garcia mentioned it may be eligible for a safety grant for funding. Repainting/resizing the bike lanes will be looked at in 2018. General discussion was held about bike lanes throughout Collier County and the City of Naples.
 - ii. **Chairman Gutierrez inquired about next local street in work plan and getting speed bumps on Lakeview—**Shirley Garcia stated that they cannot get approval for speed dips or bumps because of an issue with the Emergency Response Services. Commissioner Fiala supports the residents desire for speed bumps, but approval has been denied.
 - iii. **CDBG Submittal, Jeepers or Karen Drive qualify to add sidewalks.** The possibility of a suspension bridge going to Sudgen Park discussed as an alternative with less permit issues.



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- IX. **Project Updates: Project Manager's Report:** updates are in the agenda packets for informational purposes.
- X. **Correspondence and Communications:**
- a. **Update 2018 Calendar:** Debrah Forester presented revised 2018 meeting calendar.
 - b. **US 41 Corridor Study:** Meeting to recap the US 41 Corridor Study will be conducted on January 1th, 2018. The final meeting for the study will be on February 21, 2018.
 - c. **Affordable housing article—Naples Daily News:** article from the December 29th, 2017 release of the Naples Daily News highlighting Affordable Housing in the area.
 - d. **Call for Artist Flyer:** Flyer for a jury Art Show event on February 17, 2018 from 10am to 3pm, at 3700 Bayshore Drive. General discussion about the success of previous Arts Events.
- XI. **Advisory Board General Communications:**
- A. Chairman Gutierrez inquired about putting reflector pumpers on bike lane. Debrah Forester will look into general resurfacing of Bayshore Drive. Sandra Arafet stated that several streets resurfacing had been postponed due to Thomasson project. CRA Staff will look at road maintenance schedules.
 - B. Upcoming Joint CRA meeting—Debrah Forester informed the committee that the commissioners will discussing term limits for committee members and it will be one of the topics at the joint meeting and asked the committee to compile their thoughts and opinions for discussion.
- XII. **Citizen Comments:**
- A. Mike Patch, president of Moorhead Manor, thanked Shirley Garcia and Tami Scott for assisting in understanding issues with drainage at the Moorhead Manor.
 - B. General discussion throughout meeting about Blue Zone project and its relation to Bayshore community.
- XIII. **Next Meeting Date:** February 7, 2018
- XIV. **Adjournment** – The meeting adjourned at 6:50 pm by Chairman Gutierrez



Chairman Stephen Jaron