



Bayshore Gateway Triangle CRA • Bayshore Beautification MSTU  
Haldeman Creek MSTU

## **Agenda Item 4a-October 3, 2018 meeting minutes**

### **BAYSHORE BEAUTIFICATION MSTU MINUTES OF THE October 3, 2018 MEETING**

The meeting of the Bayshore Beautification MSTU Advisory Committee was called to order by Chairman Maurice Gutierrez at 4:59 p.m. at the CRA Office, 3750 Bayshore Drive, Unit 102, Naples, FL 34112.

- I. **Roll Call:** Advisory Board Members Present: Chairman Maurice Gutierrez, Robert Messmer, Sandra Arafet, George Douglas, Sheila Dimarco

**MSTU Staff Present:** Shirley Garcia, Operations Coordinator; Tami Scott, Senior Project Mgr.; Debrah Forester, CRA Director; Megi Roko, Executive Secretary.

- II. **Pledge of Allegiance:** Led by Chairman Maurice Gutierrez.

- III. **Adoption of Agenda:** Sandra Arafet made a motion to accept the Agenda as written. Second by George Douglas. Passed Unanimously.

- IV. **Adoption of Minutes:** Robert Messmer made a motion to pass the July 25, 2018 Minutes as written. Second by Sheila Dimarco. Passed Unanimously.

- V. **Community/ Business Presentations:**

A. **Update on Landscaping—Aaron Gross, Ground Zero Landscaping—**In the next month, a fertilizer round will be required. 4 sprinkler heads were damaged, but Aaron did repair them. The palm trees on Bayshore Bridge were requested to be pruned and will be placed in rotation once the Christmas decorations are mounted. Aaron provided a sketch and estimates of the landscape changes requested for the bridge. Lifespan and seasonal conditions of the plants were discussed. A hybrid of all the options was selected that includes alternating annual flowers and Mandavilla Bushes beginning and ending with the annuals. New irrigation for the pots were recommended to extend the lifespan of the plants. The project is not to exceed \$4,200 with all necessities included. A motion to approve the start the landscape project on Bayshore Bridge was made by Sandra Arafet, and second by George Douglas. The motion was passed unanimously. George Douglas also mentions the Bromeliads by Dell's should be removed. George makes a motion, Sandra second.

- VI. **Old Business:**



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- A. **Relocation of Irrigation Pump:** Tami Scott, Senior Project Manager, informed the board that the final easement has been recorded and all documents were sent to the attorneys' office. A request for reimbursement is rapidly anticipated.
- B. **Thomasson Drive-Staff Update:** A procurement schedule was provided. Staff received 4 bids on the second solicitation. An organizational meeting was held in September and a qualification meeting is scheduled for October 10<sup>th</sup>.
- C. **Welcome Sign:** Mattamy homes is interested in replacing the sign at the entrance of Bayshore Drive at their own cost. A total of 5 concept sketches were provided to the board to review for feedback. The Tindle Oliver sketches were preferred over the Grady Minor sketches. There was thought of keeping the pagoda and refreshing the appearance or repurposing but the MSTU would be financially responsible.
- D. **Office Lease:** The lease for Pineland was approved by the BCC. The contractor is working on the submittal for the build-out of the space which is expected by January. On October 9<sup>th</sup>, a hearing with the BCC is scheduled to approve modification to current lease.
- E. **Redevelopment Plan-Staff Update:** The community forum was held on September 19<sup>th</sup>. The presentation of the community forum was included in the provided documents. The 17 Acres survey is available online and results will be a part of the redevelopment plan. Tindale Oliver will be collecting information regarding Sugden Park partnerships and reviewing the access in the mini triangle to provide a summary document in the Redevelopment Plan. A review draft will be provided prior to the October 11<sup>th</sup> BGTCRA special meeting. An adoption process should be completed by February of 2019.

**VII. New Business:**

- A. **2 Vacancies:** There are a total of 5 applicants for the 2 vacancies for the Bayshore Beautification MSTU Advisory Board. 2 of the 5 applicants attended the meeting; James Bixler and Susan Crum. Both applicants spoke on why they would like to be on the board and how the board would benefit if they were a part of it. James Bixler is a new community member that has extensive experience in landscaping, design and redevelopment. Susan Crum is a community member that has lived on Bayshore for over 26 years and has a passion for the community. Robert Messmer makes a motion to accept both applicants, Sandra Arafet seconds. Passed unanimously.
- B. **Bayshore Drive-Existing Streetscape Issues/Concerns:** A series of areas have been observed that have lifting pavers. Although the MSTU spent money on the same issue last year, the problem reoccurred. Staff had discussed previously in a staff meeting that many other issues still exist regarding landscape, bike/cross walk, irrigation, and lighting. As of now the board recognizes the budget will not be able to support a full design repair. A new design plan, and light study was requested on different sections. Mike McGee, a local landscape architect, explained the process of tree root penetration, transitioning out of paver usage, and





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alternative approaches to a solution. It was also recommended to acquire a landscape agreement for LDC buffer that meets code requirements. A recommendation to use a section by section evaluation to repair the pavers was specified. The traffic/speed issue of the community was also communicated. Several ideas were considered to improve and repair. A phased approach to all outstanding issues was decided, initially carrying out existing safety hazards. Maurice Gutierrez made a motion to approve up to \$9,000 towards fixing the current paver issue. Robert Messmer second, passed unanimously.

### **VIII. Staff Reports:**

- A. Project Manager Report:** Tami Scott, Senior Project Manager, highlighted several projects from the Project Managers Report a few of those noted included:
- i. The mini triangle property has resold and re-named as “Gateway of Naples” and the new owner has submitted a change to their matrix of square footage. Debrah Forester, has been working on an agreement with Crown Castle Cell Tower to terminate the lease with the CRA. A permit was submitted for their SDP and plans have been made to relocate to Kirkwood by March 2019.
  - ii. The Fire Suppression System Phase 2 project was approved by CHS and the Board of County Commissioners. The CRA has partnered with the City of Naples to upgrade the waterlines on Becca Ave all the way down to Pine St. The City of Naples has retained Johnson Engineering and plans are at 60% with a completion date of approximately October 2018.
  - iii. Thomasson Drive RFP packages were sent to procurement for both the CEI services and the Contractor. A total of 4 bids were received on the second solicitation. A qualification meeting is scheduled on October 10<sup>th</sup> with the selection committee.
  - iv. Racetrac has submitted for a SDP and has undergone the first review process to which the CRA staff provided comments but Racetrac has yet to reach out. Jaime French, Growth Management Division Department Head, mentioned that Racetrac has encountered some issues with FDOT and may lose a gas line.
  - v. Pre-app was held but a SDP has not yet been submitted. Sara Bay Marina has proposed a new building and a pre-app was held but no SDP has been submitted. A pre-app meeting proposing a new building was held for Sunbelt Equipment rental although no SDP has been submitted.
  - vi. The Food Truck court is developing a parking lot with 65 spaces. Compass Point is back on the market and is listed at 1.25 million for 20 units.
  - vii. Staff distributed a list of the road repaving schedule they received from Road Maintenance and noted several roads within the CRA.
  - viii. The CRA staff has met with the Growth Management Department to discuss updating the Storm Water Master Plans.

- B. Maintenance Report:** Shirley Garcia, Operations Coordinator, will now be recording maintenance issues in our area on a monthly basis. Christmas decorations



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C. **Financials:** The end of year report was provided, and Shirley Garcia is working on opening new purchase orders for the new fiscal year. The MSTU captured a road and negotiation will proceed soon.

IX. **Correspondence and Communications:**

A. **Celebrating Safe Communities:** The Celebrating Safe Communities event for East Naples-District 3 will be held Monday, October 8, 2018 from 6pm-8pm at Sugden Regional Park. National Walk to School Day is October 10<sup>th</sup>.

X. **Public Comments:** N/A

XI. **Staff Comments:** Tami Scott, Senior Project Manager provided a handout of community roads repairs schedule.

XII. **Advisory Committee Comments:** George Douglas clarified a road does exist that travels from Bayshore to downtown that does not involve using U.S. 41. It was also mentioned rethinking banners and placement.

XIII. **Next Meeting Date:** November 7, 2018

XIV. **Adjournment:** 7:21pm

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Chairman Maurice Gutierrez