Bayshore Beautification MSTU

AGENDA
December 4, 2019 - 5:00 PM
4940 Bayshore Dr, Room 124, Naples, Florida 34112
Chairman Maurice Gutierrez
Robert Messmer, Sandra Arafet, George Douglas, Sheila Dimarco, James Bixler, Susan Crum

1. Call to Order Roll Call
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Minutes
   a. November 6, 2019 (Attachment)
5. Landscape Maintenance Report – Aaron Gross
6. Community / Business Presentations
7. Old Business
   a. Thomasson Drive Update (Attachment)
   b. North Bayshore Renovation project Update
   c. Holiday Lights Update
   d. January 7, 2020 Joint Meeting – Time Confirmation
8. New Business
9. Staff Report
   a. Project Manager Report – Tami Scott (Attachment)
   b. Financials (Attachment)
   c. Maintenance Report (Attachment)
10. Corresponding and Communication-
    a. Paradise Coast Blueway Paddling Festival – Sugden Park 12.8.19 Flyer
    b. Small Business Administration – Hurricane Dorian Disaster Loan (Attachment)
11. Public Comments
12. Staff Comments
13. Advisory Committee Comments
14. Next Meeting Date
    a. January 7, 2020 Joint Workshop @ 5pm or 6pm
15. Adjournment
Agenda Item 4a—November 6, 2019 meeting minutes

BAYSHORE BEAUTIFICATION MSTU MINUTES OF THE NOVEMBER 6, 2019 MEETING

The meeting of the Bayshore Beautification MSTU Advisory Committee was called to order by Chairman Maurice Gutierrez at 5:00 p.m. at the Naples Botanical Garden, 4820 Bayshore Drive, Naples, FL 34112.

I. **Roll Call:** Advisory Board Members Present: Chairman Maurice Gutierrez, Susan Crum, George Douglas, Sandra Arafet, Sheila Dimarco, Robert Messmer. James Bixler had excused absence.

**MSTU Staff Present:** Debrah Forester, CRA Director; Tami Scott, Project Manager; Shirley Garcia, Operations Coordinator;

II. **Pledge of Allegiance:** Led by Chairman Maurice Gutierrez.

III. **Adoption of Agenda:** CRA Director added under 7a. Christmas Decorations and Holiday Banner updates to the agenda, Sandra Arafet made a motion to accept the Agenda as amended. Second by Sheila DiMarco. Passed Unanimously.

IV. **Adoption of Minutes:** October 2, 2019 Minutes was presented, Sandra Arafet made a motion to pass the Minutes as written. Second by George Douglas. Passed Unanimously.

V. **Landscape Report:**
   A. **Update on Landscaping—Aaron Gross, Ground Zero Landscaping**— Aaron Gross gave his landscaping report, the irrigation is working well and the north side of the brewery changed out some of the sprinkler heads. Mr. Gross will lay down the mulch as soon as staff can send him the PO to purchase. The Bougainvillea’s on the bridge are doing well and has some color, the other plantings also have some new color coming in. Ms. Forester asked Aaron Gross if he could change out our Holiday Banners around the same time as the Decorations and lights go up around November 15th or somewhere close to that.

VI. **Community / Business Presentations**

VII. **Old Business:**
   A. **Holiday Decorations and Banners**— Two Quotes were received; Option 1 Holiday Decorations plus leaving the white lights on the Palm trees for 12 months: First quote: $11,900 and Second Quote: $224,837. Option 2: Holiday decorations and white lights on Palm Trees through season First Quote: $8,900 and Second Quote: $104,887.28. After discussion, Motion to approve Option 1 for $11,900 made by Sandra Arafet, seconded by Sheila Dimarco. Passed unanimously.
VIII. **New Business:**
   A. **2020 Meeting Calendar** - Debrah Forester reviewed the meeting calendar for 2020 and requested consideration of a joint meeting with the CRA and Haldeman Creek MSTU on January 7 to replace their regular January 8th MSTU meeting. Sheila Dimarco made the motion to accept the calendar with the joint workshop on January 7 and no regular meeting on January 8th, Sandra Arafet second the motion. Passed Unanimously.

IX. **Staff Reports:**
   A. **Project Manager Report**: Tami Scott highlighted a few projects on the list, starting with the Thomasson Drive project. Ms. Scott had a meeting with procurement with a timeline, Nov 12 a revised bid tab will be submitted, Nov 15 a request for bid will be sent out on the streets and the deadline for the bid is on December 17th. Ms. Forester asked Tami if the Committee would need to have a special meeting once the bids come back for the lowest bidder to be chosen so it could go on the Board of County Commissioners meeting and Ms. Scott recommends it. The Committee discussed some of the best dates and December 30th seemed to be the best date for them during the day around 9am at the CRA office conference room. There would be some coordination with Parks and Recs so when they complete the Thomasson Drive, Parks be ready to pick up the Hamilton Ave construction. George Douglas had asked if Parks was going to do something with Danford Street and Ms. Forester said yes, but Mr. Douglas wanted to find out if Parks anticipated the extra cost for the sidewalk and if they had the extra money to do the work. Ms. Scott mentioned that Road Maintenance has a new pilot program for some streets with medians for landscaping and the Road Department chose Hamilton Ave, the issue is that there are no medians on Hamilton Ave. Ms. Scott was looking at the median with grass across from Isles of Collier as one of the suggestions she might make. The pagoda has been painted and a new sign was installed, the creativity logo was used, and it is a temporary signage until a new branding and logo may be determined. Some of the costs for painting and power washing was about $1,000 and a new sign for both sides was about $480 not including staff time to paint and install. Celebration parking lot has been approved and a fence permit has been issued and they are starting to do work there on site. The Isles of Collier Preserve which is a two-part project, which they had stopped the clearing and grubbing and at the time the Project Manager stated they had stopped because of the rainy season but now Ms. Scott thinks they are doing some redesigning to put more units in there than they originally planned. Ms. Scott had attended a pre-app meeting that the Isles were looking to purchase 100 acres south of Holly Ave which would require an amendment to their current PUD, and they would put an additional 230 units. It appears the intention would be to use the existing construction access as permanent access to South Bayshore Drive and there is a concern on the traffic impacts to South Bayshore. Ms. Scott will keep this project updated for the Community.

   Courthouse Shadows next meeting is on November 12th with the Board of County Commissioners. Meridian Landing submitted their PUD rezone but also their growth management plan amendment for the 127-unit plan. A notice to proceed has been issued to repair the lights on Bayshore Drive from the IRMA damage which will begin in January.
B. **Financials:** The financial report for the Closeout on FY19 and what was left over and roll over into reserves.

C. **Maintenance report:** The maintenance report was provided for review.

X. **Correspondence and Communications:**
   A. **Neighborhood Clean-up Event** – The CRA staff will be hosting a clean-up event for South Bayshore Drive and Holly Ave. on November 16th 8-11am.
   B. **Road Maintenance - South Bayshore Dr Vegetation Control** – Road Maintenance has started their minimum road maintenance on South Bayshore Dr. mowing along the right of way of vacant lots. Improvements to the dirt road on South Bayshore Drive the CRA partnered with Road Maintenance has started today.

XI. **Public Comments:** There was a few comments about the Tire Shop at Dells doing repair work on vehicles and installing tires not sure if the site plan permits that type of work, but staff will check with Code Enforcement to see if it is allowable.

XII. **Staff Comments:** No staff comments

XIII. **Advisory Committee Comments:** There was some concern for the landscaping overgrown onto the sidewalk and some low hanging trees, the staff will mention to the MSTU landscaping contractor to trim.

XIV. **Next Meeting Date:**
   A. December 4, 2019- Naples Botanical Garden Room 124 @ 5pm

XV. **Adjournment:** 5:48 pm

__________________________________________
Chairman Maurice Gutierrez
ITEM 7a – Thomasson Drive Update
PROJECT UPDATES
Tami Scott, December 3, 2019

CRA PROJECTS

17 Acre Cultural Arts Village Site:
4265, 5315 Bayshore Drive, Folio 6440960103. CRA staff is working in house with other Collier County agencies to explore varies options as directed by the Board of County Commissioners. The draft plan and results the survey will be available in February 2020. Contact the United Arts Council of Collier County info@uaccollier.org for additional information.

Mini Triangle Property:
1807 Tamiami Trail East, Folio 00386840007
“Gateway of Naples” Collier County Commissioners approved the developer’s request for additional density / intensity at the June 25th BCC meeting. Property is on the Market.
Gateway Triangle land purchase 1936 Davis Boulevard, Folio 77510240008

Cell Tower Relocation:
2370 Kirkwood Avenue: Folio 22721240004
Building permit was issued on September 14, 2019. To date no inspection have been called or approved.

Fire Suppression System- Phase 2:
Phase 2 includes Becca Avenue and Pine Street
Preconstruction meeting held with Douglas Higgins Inc. 4485 Enterprise Ave. Naples, Florida 34104. Project is scheduled to start January 2020, CRA staff will schedule a stakeholder meeting prior to the construction start, anticipated start date of January 2020.

Fire Suppression System- Phase 3:
Phase 3 includes Areca Ave., Coco Ave, Basin Street, Canal Street and Captains Cove.
CRA staff is working with City of Naples for the Construction Documents, documents are at the 30% stage.
Staff will distribute documents to stakeholders when available.

Master Pump Station 306:
Thomasson Avenue and Thomasson Drive
Project is currently under construction.
Foundations for the new pump station building have been poured.
Building above grade structure to begin in December 2019
20” Force Main along Thomasson Lane has been run from the existing site to the new.
Landscaping is estimated to begin in September 2020. Project completion which culminates with the demolition of the existing pump station is estimated to be January 2021. Contact: Lauren O’Neill, Community Outreach Specialist Lauren.oneill@gcausa.com 239-281-2682. You may also visit the project webpage at www.collierpur.com/308fm for more information.

Master Pump Station 308:

Master Pump Station 308 force main installation project September 2019

Collier County’s contractor, Quality Enterprises I1SA, Inc., has been working since June in East Naples to install a new pressurized wastewater pipeline, known as a force main. A map showing the project limits is below.

To date, crews have accomplished the following:
• Completed pipe installation via open cut on Shadowlawn Drive from Linwood Avenue to Francis Avenue; and
• Completed the majority of pipe installation on Francis Avenue at Shadowlawn Drive, east past Airport-Pulling Road, continuing onto Glades Boulevard, and ending at Palm Drive. This portion of the work was done via underground drill. Pipe tie-in, site and sidewalk restoration, and final clean-up in the above areas are pending and will be completed as soon as possible. The upcoming work plan includes pipe installation via open cut in the right of way and County Utility Easement (CUE) from just north of Glades Boulevard on Palm Drive to Lakewood Boulevard. Crews plan to complete pipe installation by underground drilling on Lakewood Boulevard to just north of Davis Boulevard. Notifications are planned for distribution to impacted property owners and stakeholders prior to this work beginning. Expected completion for this project is mid to late spring 2020. Please note: Construction details and timelines are often flexible; however, we will do our best to keep you informed.

Thank you for your continued patience and cooperation! Should you have any questions, please contact Lauren O’Neill, community outreach specialist, at 239-281-2682 or info@collierpur.com. You may also visit the project webpage at www.collierpur.com/308fm for more information.

MPS 308 – Map attached

Sabal Shores Traffic Calming Study

Out of season data was collected the week of October 21, 2019, in season date to be collected end of January beginning of February 2020. Both the in season and out of season data will be presented to the boards in early February and or march to discuss how to move forward.
BAYSHORE MSTU PROJECTS

Thomasson Drive: Phase 1 (Thomasson Drive including roundabout)

Bayshore Beautification Thomasson Drive Project - procurement schedule / process Solicitation Number – 20-7684-Completed. Solicitation Title – Thomasson Drive Beautification Project Procurement Strategist – Sue Zimmerman. Bids are due December 17, 2019 at 3:00.

Hamilton Avenue: Phase 2

Barry Williams- Division Director - Parks & Recreation Michael Cherbini- Project Manager
Negotiations with the Botanical Garden are moving forward, Parks and Recreation working with County Attorney’s office to complete a MOU (Memorandum of Understanding). The item is tentatively scheduled for the January 27, BCC meeting.

Bayshore Drive Beautification Renovation:

Mike McGee is scheduled for the December MSTU meeting to discuss potential sidewalk, bike lane and median changes.

South Bayshore Drive Beautification Renovation:

Mike McGee has completed his review and assessment of the existing conditions. Staff is waiting for more information regarding the Sabal Shores / Isle of Collier expansion to determine the next step.

FEMA:

Decorative light fixtures. A purchase order was opened to repair 34 light fixtures both on Bayshore Drive and South Bayshore Drive. The repairs are a result of hurricane Irma and were identified in the FEMA damage report project # 43315, total cost is $85,836.00. Fixtures have been ordered, estimated installation to start December 20, 2019 and will take approximately 45 days. Contractor will be using the CRA’s vacant lot on Jeepers Drive for staging.

HALDEMAN CREEK MSTU PROJECTS

Bathymetric Survey and Data Review:
Matthew Goddard with Humiston and Moore gave an update of the project at the October 3, 2109 HCMSTU meeting. Matthew Goddard is currently preparing the dredging permits for submittal.

COMMERCIAL ACTIVITY

1. NEW-Design Showroom PL20190001818

2332 Tamiami Trail East, Folio 51690240009
Pre-Application Meeting held, client intends to build a 3,500 +/- SF showroom for a Tollot & C Interior design. The site is currently zoned C-4, a zoning verification letter was issued on 10-5-2019, staff assumes submittal of the required site plans will follow. Staff will provide an update to the board along with any drawings once the project is officially submitted.

2. NEW-Bayshore Wine Venue: PL20190002611

Bayshore Drive, Folio 71580240005 and 71580220009
Pre-Application meeting held for proposed 9,350 sq. ft. retail, office, restaurant, warehouse development.
The development consists of the two lots, for a total of 1.5 acres. Staff will provide an update to the board along with any drawings once the project is officially submitted.

3. NEW-Things I like By Catherine LLC: PL20190002153

3954 Bayshore Drive, Folio 55701720003
This project includes permitting an existing residential home to allow for commercial use. The property owner would like to use this building as a boutique art gallery and working studio. Staff has met with Catherine and her builder to discuss a CDBG grant, Catherine will prepare the necessary material to bring forward for the boards approval. Staff will provide an update to the board along with any drawings once the project is officially submitted.

4. NEW-Naples Botanical Garden Horticultural Campus: PL20190002586

4820 Bayshore Drive, Folio 61837560008
Botanical Garden has scheduled a pre-application meeting with Growth Management Department to discuss expanding the previously permitted grow house. The horticultural center will include several new grow / green houses, office building and maintenance shop. Pre-application meeting scheduled for December 17, 2019.

5. NEW-Relocating Brewery - Naples Beach Brewery LLC

2495 Linwood Avenue, Folio 61630200002
Will Lawson, Managing Member Naples Beach Brewery LLC attend a recent CRA meeting. Mr. Lawson has chosen to relocate his small brewery and taproom from the industrial park on Enterprise Ave to the Bayshore Gateway Triangle neighborhood. Naples Beach Brewery is the first craft brewery in the Naples area, and has been in business for 7+ years. It is still undetermined what the application process will be, staff will provide an update to the board along with any drawings once the project is officially submitted.

6. NEW-Matthew Kragh -MHK Architecture & Planning – Naples

2059 Tamiami Trail –Folio number 77510080006
MHK is relocating their office, MHK is planning a large interior and exterior renovation project. Staff has been in contact with Mathew and is discussing a CDBG grant.

Wood Springs Suites Hotel:

2600 Tamiami Trail East, Folio 61835000007
Construction progressing a tentative opening date of December 1, 2019.

RaceTrac: PL20180000543

2891 Tamiami Trail East, Folio 61834720003
Jon Jansen project engineer noted a tentative opening day of November 15, 2019.
Jon Jansen | Lead Engineering Project Manager
RaceTrac | racetrac.com | 200 Galleria Parkway SE, Suite 900, Atlanta, GA 30339 c 678.986.3240 o 770.431.7600 x 1065

Naples Classic Car: PL20180001929

3045 Davis Boulevard, Folio 70720240002
Proposed renovations- pre-application held June 21, 2018. PL20180001929, The SDPA has been approved. Project will now move through the building permit review process, as of 11-19-2019 no plans have been submitted to the building department.
Sara Bay Marina/ Naples Bay Marina: PL20180001854

3470 Bayshore Drive, Folio 48173280007
New name – Naples Bay Marina. Proposed new building- pre-application held June 13, 2018, PL20180001854, Presentation to the CRA Board held on May 7, 2019 CRA meeting for a presentation. This item will come off the list as no additional information has been submitted to the Growth Management Department since the pre-application held June 13, 2018

Nicks Restaurant and Hookah Lounge: PL20180002275

3091 Tamiami Trail Eas, Folio 82640520007
Renovation to existing structure- pre-application held August 2, 2018, PL20180002275, SDPA has been approved. Construction documents have been submitted to the Growth Management Department for a building permit, as of 11-19-2015 two fire permits have been issued.

Food Truck Parking lot:

2831 Becca Avenue, Folio 81271240003
Parking Exemption: PL20180002689 Approved
Site Development Plan Amendment: PL20180002689 Approved.
Permits have been issued for the fence, Irrigation and Right of way.
The project is schedule to be completed December 2019.

Isle of collier:

Project is South of Bayshore, North of Holly Avenue, Folio 61837880005
Clearing of the Parcel has been completed. Isle of Collier elected to not proceed with excavation and filling of the parcel at this time which they currently have permits in place to complete. Design team is working on a proposed site plan of 69 units.

Sabal Shores South Bayshore Drive -PL20190002305 PUDR

A pre-application meeting was held on October 23, 2019 with GMD and Isles of Collier Preserve to re-zone a parcel of land and combine that parcel with the existing Sabal Bay MPUD. The parcel is located south of Holly Avenue and east of Bayshore Drive and consist of 102 +- Acres, the developer is requesting an additional 230 dwelling units. Access to the dwelling units will be from the newly created entrances on South Bayshore Drive

Michael Elgin – Melgin@mintousa.com Director of Community Development MINTO COMMUNITIES –

USA4280 Tamiami Trail E, Ste 203/204, Naples, FL, 34112  T-239-896-1402C-239-351-6951
Sabal Bay MPUD (aka Isles of Collier Preserve)
Mike Elgin will be attending the December 3, 2019 CRA meeting to discuss the proposed projects.

CRA Parking Lot:

3321 Bayshore Drive, Folio 71780880003- PL20190000321
Construction documents have been submitted for review to Growth Management Department.
Staff has resubmitted additional information based on the review comments provided by GMD on October 18, 2019.

RESIDENTIAL ACTIVITIES

Isle of collier:

Project is South of Bayshore, North of Holly Avenue, Folio 61837880005
Clearing of the Parcel has been completed. Isle of Collier elected to not proceed with excavation and filling of
the parcel at this time which they currently have permits in place to complete. Design team is working on a proposed site plan of 69 units.

7. NEW- Sabal Shores PUDR:

South Bayshore Drive -FL20190002305 PUDR
A pre-application meeting was held on October 23, 2019 with GMD and Isles of Collier Preserve to re-zone a parcel of land and combine that parcel with the existing Sabal Bay MPUD. The parcel is located south of Holly Avenue and east of Bayshore Drive and consist of 102 +/- Acres, the developer is requesting an additional 230 dwelling units. Access to the dwelling units will be from the newly created entrances on South Bayshore Drive Michael Elgin – Melgin@mintousa.com Director of Community Development MINTO COMMUNITIES –

USA4280 Tamiami Trail E, Ste 203/204, Naples, FL, 34112 T-239-896-1402 C-239-351-6951
Sabal Bay MPUD (aka Isles of Collier Preserve) Mike Elgin will be attending the December 3, 2019 CRA meeting to discuss the proposed projects.

Haldeman Creek Residential:

PL201990001246 MUD- Mixed Use Development
Bayshore Drive Folio 51580250008, 71580260001
(lots closest to the bridge w/ water access) Right Time Management LLC, 1505 Dolphin Lane Naples Florida.
No activity since the pre-application meeting on 6-4-2019

Courthouse Shadows:

PL20180003658 PUDA – Planned Unit Development Amendment
PL20180003659 GMPA – Growth Management Plan Amendment
3290 Tamiami Trail East, Folio 28750000028
Project was approved at the November 17th BCC meeting.
Next step for the applicant is to submit a SDP (Site Development Plan). Staff will provide an update to the board along with any drawings once the project is officially submitted.

Compass Place: PL20180003671

3040 Thomasson Drive, Folio 52600280003
Site Development Plan approved on June 10, 2019 Collier County, Property was sold in February 2019 to Thomasson Village LLC, Naples Florida.
Developer Antonio Brown -Nian Custom Homes indicated the project would start in December of 2019.

Mattamy Homes: PL 20160000183

2765 Thomasson Drive, 61836520007
Construction underway on several building, no units’ officials completed, however they do have CO’s on the models and sales center, which are Buildings 9 and 10.

Meridian Landing:

PL20190001364 PUDR – Planned Unit Development Rezone
PL20190001387 GMPA – Growth Management Plan Amendment

2801 Thomasson Drive, Folio 61840560008
Project was submitted to GMD on October 14, 2019. The preliminary site plan includes 8 buildings, 4 stories with parking underneath each building. Each building will have 4 units per floor, 16 units per building for a grand total of 128 units. Approximate square footage is 1,500-2,500. This is a for sale market rate product.
Pre application meeting held on June 19, 2019, applicant is requesting to use 97 density pool units to reach the higher density. Staff has required a presentation with the CRA board.
Note: All projects are submitted, vetted and approved through the Collier County Growth Management Department. All projects are public record and can be researched through the City view public portal link. http://cvportal.collier.net/CityViewWeb/Planning/Locator

Projects can be search by using the property address, folio number or application number which typically starts with a PL number.
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## Item 8c - MAINTENANCE SCHEDULE
### November - December 2019

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<th>Locations</th>
<th>Activity</th>
<th>Description/Issues</th>
<th>Date</th>
<th>Results</th>
<th>completion date</th>
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<tbody>
<tr>
<td>Paver maintenance check</td>
<td>found sidewalk small</td>
<td>Less than half inch in one spot off to side will monitor</td>
<td>9/3/2019</td>
<td>1/2&quot; trip hazard was covered</td>
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<td>Monitoring</td>
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<td></td>
<td>hazard</td>
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<td>Sign on Coco and Basin</td>
<td>Community Complaint</td>
<td>Basin St signage a little crooked</td>
<td>9/24/2019</td>
<td>Straightened out Basin but Coco Sign is a little bent on the end</td>
<td>9/25/2019 initial work completed</td>
<td>Monitoring</td>
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<tr>
<td>Replace all stop signs on 5 streets</td>
<td>Transportation Complaint</td>
<td>Request Quote from County Contract for traffic signs and then open PO. Southern Signal will install based on existing PO.</td>
<td>11/14/2019</td>
<td>Verified all stop signs on Transportation list to replace. Starting replacement process.</td>
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<td>in progress</td>
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<td>Bayview Drive Light flickering</td>
<td>Community Complaint</td>
<td>Pole #9 on Bayview Dr flickering will have SS come out and replace</td>
<td>11/6/2019</td>
<td>Coordinating SS to fix when installing stop signs.</td>
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THE 2ND ANNUAL -
PARADISE COAST BLUEWAY PADDLING FESTIVAL

RACES | PADDLING DEMONSTRATIONS | LESSONS
KAYAK RAFFLE | FREE INSTRUCTION | FOOD & MUSIC

SUGDEN REGIONAL PARK
NAPLES, FLORIDA — 12.08.19

PARADISECOAST.COM/PARADISECOASTBLUEWAY
U.S. SMALL BUSINESS ADMINISTRATION
FACT SHEET – ECONOMIC INJURY DISASTER LOANS

FLORIDA Declaration 16183
(Disaster: FL-00150)
Incident: HURRICANE DORIAN
occuring: August 28 through September 09, 2019

in the Florida counties of: Brevard, Broward, Clay, Collier, Duval, Flagler, Franklin, Hillsborough, Indian River, Lake, Manatee, Marion, Martin, Miami-Dade, Monroe, Nassau, Orange, Osceola, Palm Beach, Pinellas, Polk, Saint Johns, Saint Lucie, Seminole and Volusia; the contiguous Florida counties of: Alachua, Baker, Bradford, Citrus, Desoto, Glades, Gulf, Hardee, Hendry, Highlands, Lee, Levy, Liberty, Okeechobee, Pasco, Putnam, Sarasota, Sumter and Wakulla; and the contiguous Georgia counties of: Camden and Charlton

Application Filing Deadline: August 13, 2020

Disaster Loan Assistance Available:
Economic Injury Disaster Loans (EIDLs) – Working capital loans to help small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and most private, non-profit organizations of all sizes meet their ordinary and necessary financial obligations that cannot be met as a direct result of the disaster. These loans are intended to assist through the disaster recovery period.

Credit Requirements:
- Credit History – Applicants must have a credit history acceptable to SBA.
- Repayment – Applicants must show the ability to repay the loan.
- Collateral – Collateral is required for all EIDL loans over $25,000. SBA takes real estate as collateral when it is available. SBA will not decline a loan for lack of collateral, but SBA will require the borrower to pledge collateral that is available.

Interest Rates:
The interest rate is determined by formulas set by law and is fixed for the life of the loan. The maximum interest rate for this program is 4 percent.

Loan Terms:
The law authorizes loan terms up to a maximum of 30 years. SBA will determine an appropriate installment payment based on the financial condition of each borrower, which in turn will determine the loan term.

Loan Amount Limit:
The law limits EIDLS to $2,000,000 for alleviating economic injury caused by the disaster. The actual amount of each loan is limited to the economic injury determined by SBA, less business interruption insurance and other recoveries up to the administrative lending limit. SBA also considers potential contributions that are available from the business and/or its owner(s) or affiliates. If a business is a major source of employment, SBA has the authority to waive the $2,000,000 statutory limit.

Loan Eligibility Restrictions:
Noncompliance – Applicants who have not complied with the terms of previous SBA loans may not be eligible. This includes borrowers who did not maintain required flood insurance and/or hazard insurance on previous SBA loans.

Note: Loan applicants should check with agencies / organizations administering any grant or other assistance program under this declaration to determine how an approval of SBA disaster loan might affect their eligibility.

Refinancing:
Economic injury disaster loans cannot be used to refinance long term debts.

Insurance Requirements:
To protect each borrower and the Agency, SBA may require you to obtain and maintain appropriate insurance. By law, borrowers whose damaged or collateral property is located in a special flood hazard area must purchase and maintain flood insurance. SBA requires that flood insurance coverage be the lesser of 1) the total of the disaster loan, 2) the insurable value of the property, or 3) the maximum insurance available.

Applicants may apply online, receive additional disaster assistance information and download applications at https://disasterloan.sba.gov/ela. Applicants may also call SBA’s Customer Service Center at (800) 659-2955 or email
Disaster Preparedness for Small Businesses

Invest in the Future of Your Business
Disasters can take many forms and the financial cost of rebuilding after a disaster can be overwhelming. You'll be in a better position to recover and continue operations should disaster strike.

Be Prepared

Step 1: Assess your risk.
Every business has unique vulnerabilities and weaknesses. Knowing which disasters are most likely to affect your business can help you to return to operations faster. A back to business self-assessment can help you to assess your risk for the following hazards:

- FLOODS
- TORNADOES
- HURRICANES
- EARTHQUAKES
- WILDFIRES

Step 2: Create a plan.
Your response plan is your roadmap to recovery, so it should be tailored to your business's specific needs and operations. It should address immediate priorities and be easy to access. Checklists and online toolkits are effective resources to help you develop your plan. Find step by step guidance, including Spanish language materials at ready.gov/business. Consider the following:

- STAFF
- PROPERTY
- SUPPLY CHAIN
- EQUIPMENT
- IT

Step 3: Execute your plan.
Practice your plan with your staff so you're ready when a disaster occurs.

Get Started
Submit your SBA disaster loan application as soon as possible. Then ask your SBA representative about increasing your loan for mitigation purposes. There is no cost to apply, and you are under no obligation to accept a loan if approved.

To Learn More
Apply for an SBA disaster assistance loan at disasterloan.sba.gov/ela, call (800) 659-2955 or visit sba.gov/disaster to find a Disaster Recovery Center near you.