

Sweat Equity Grant Program

The Sweat Equity Grant Program (SEG) is a redevelopment initiative funded and administered by the Bayshore/Gateway Triangle Community Redevelopment Agency (CRA) as reimbursement for materials used for exterior improvements to residential properties within the Redevelopment Area.

Overview of the Program

Tenants and owners of residential properties for which property taxes are paid to the current year and which are located within CRA boundaries may be eligible for Sweat Equity Grant funds. Sweat Equity Grant applications are accepted **during two cycles each year:**

1. **May 1 through July 31; and**
2. **October 1 through December 30.**

Once the grant agreement is executed, grantees have 90 days to complete work. Grantees are permitted to use SEG funds as reimbursement for the cost of materials used to improve the exterior of residential properties (buildings and surrounding area) as well as costs for delivery of materials. Total approved project costs must equal a minimum of \$500; the maximum grant award is \$1,000. Funds are not permitted to be used for “sweat equity,” or cost for labor. This grant program is ideal for CRA residents who want to simply “spruce up” the outside of their homes.

All improvements must be at least partially visible to the public, either from the public right-of-way or some other highly visible location. Grantees generally receive SEG funds in about 45 days after CRA staff visit the site and review all paperwork to verify grantee eligibility (see **Required Documentation for Reimbursement** below).

Applicant Eligibility

SEG funding is available for single-family, duplex, triplex, quadruplex and mobile home properties within the CRA. Owner-occupied and rental units are both eligible for funding. SEG funds for mobile home properties will only fund improvements to the surrounding area and not to the mobile home itself. Applicants may only submit one application per year per property.

NOTE: Double-Dipping between SEG and SIG Funds

“Double Dipping” between SEG and SIG funding is prohibited. Successful applicants to either the SEG or SIG program may only have one active grant agreement at any given time. When the cumulative total of grant awards reaches \$8,000, grantees become ineligible from SIG and SEG funds for three years.

Cost Estimates

For each improvement to be funded applicants must obtain a minimum of two cost estimates. The amount of the grant is determined by the sum of the lowest estimates for materials.

Project Requirements

Eligible Activities

Only exterior improvements are eligible for funding under this program. As such, all improvements must be at least partially visible to the public, either from the public right-of-way or some other highly visible location or remove a threat to health, safety or welfare of persons in the general vicinity. Eligible improvements must do one or more of the following: (1) increase the aesthetic appeal of the area; (2) improve the functionality of the premises; or (3) remedy code violations. Projects requiring permitting are not funded through this program (funding may be available through the Site Improvement Grant). The following are examples of improvements which would be eligible for grant funding:

- Installation of or repair to:
- Stucco;
- Doors;
- Brick or textured pavement;
- Exterior lighting;
- Awnings;
- Windows;
- Painting;
- Masonry;
- Shutters; and
- Any other improvement subject to CRA approval.

Examples of other improvements which qualify for grant funding include the following:

- Removal of deteriorated materials;
- Driveway improvements;
- Building cleaning (sand blasting / pressure washing)
- Remediation of code violations; and
- Any other improvement subject to CRA approval.

NOTE: Projects listed below are ineligible for SEG funding:

- The removal of architecturally important details;
- Installation of aluminum or vinyl siding;
- Projects requiring a Collier County permit;
- Landscaping*;
- Work on pools/pool areas;
- Property acquisition;
- Improvements to mobile homes;
- Construction of free-standing buildings (including construction of new rooms to existing structures);
- Any work by contractors;
- Refinancing of debt;
- Non-fixed improvements;
- “Sweat equity”; and
- Improvements commenced prior to executing agreement with CRA.

*Applicants wishing to improve landscape are encouraged to apply for the Landscape Improvement Grant.

Required Documentation for Reimbursement

Grant funds are disbursed after CRA staff verify the improvements are complete. To receive reimbursement, grantees must prove that payment for work was paid **DIRECTLY** to **VENDORS** by personal check or credit card in the name of the grantee. Under no circumstance will payment to undocumented vendors be permitted. Grantees must provide receipts or invoices with the payment amount indicated clearly. No reimbursement will be disbursed for work paid for with cash.

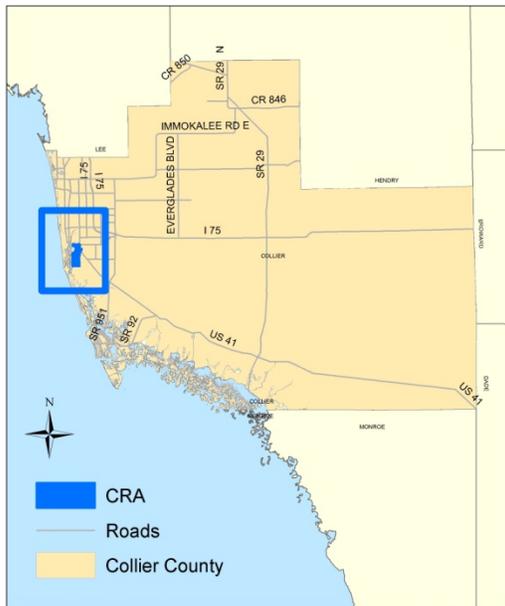
Change Orders and Time Extensions

The SEG program is intended to encourage do-it-yourself improvements that do not require permitting and can be performed in a short period of time. Due to the nature of these kinds of projects, there will be no change orders or time extensions permitted.

Appendix A: CRA Map

Map: Location of Bayshore Gateway Triangle CRA

Location of CRA within Collier County



CRA Close-Up





3299 Tamiami Trail E., Suite 103
 Naples FL 34112
 www.bayshorecra.com

Bayshore Gateway Triangle CRA | Sweat Equity Grant Application

SEG Application (Detach and submit to CRA office.)

Applicant Information

Grantee Name			
Grantee Address			
Site Address			
Daytime Phone		Alternate Phone	
E-Mail Address			
Do you own or lease the property?			

Project Information

Describe the existing conditions of the site (attach additional sheets if necessary).

Outline the proposed improvements in detail (attach additional sheets if necessary).

REQUIRED ATTACHMENTS FROM APPLICANT:

- 1) Minimum one estimate for all improvements to be reimbursed.

CRA STAFF:

- 1) Attach two color photos of each project to be performed.
- 2) Attach Property Appraiser ID.
- 3) Attach proof of payment of property taxes.

1) Estimated cost of improvements: \$ _____

2) Maximum grant award: \$ _____

CRA Staff Signature: _____ Date: _____



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Lessor / Owner Authorization for Improvements

I, _____, owner of the property located at _____
_____, understand that _____, who has a valid
lease for the above listed property, has applied for a Sweat Equity Grant and authorize said tenant to
complete the improvements listed in the Sweat Equity Grant application and to request
reimbursement funds from the Collier County Community Redevelopment Agency.

Signature of Owner_____
Date_____
Signature of Owner
(if jointly owned)_____
Date

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this
___ day of _____, 20___, by _____.

Such person(s) Notary
Public must check applicable box:

- are personally known to me.
 produced her current driver license.
 produced _____ as identification.

(Notary Seal)

Notary Public

Printed Name of Notary: _____

Commission Number: _____

My Commission Expires: _____



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<p>Grantee Commitment of Resources</p>



Bayshore Gateway Triangle CRA | Sweat Equity Grant Application

I / we, _____, owner(s) / tenant(s) of the property located at _____, have the funding and ability to begin the site improvements listed above and have the ability to complete all improvements within one year of the approval of the Sweat Equity Grant by the Collier County Community Redevelopment Agency. I / we further affirm that payment for all work on approved improvements will come from accounts in my / our name(s) or the name(s) of entities registered in the State of Florida which I / we have incorporated or otherwise registered with the state (verification is required). Payment for improvements by from persons or entities not a party to this Grant Application is grounds for disqualification.

Signature of Tenant (if leased)

Date

Signature of Tenant (if leased)
(if jointly leased)

Date

Signature of Owner

Date

Signature of Owner
(if jointly owned)

Date



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Grantee Project Summary & Evaluation (attach additional sheets as necessary)

Project Summary

Describe the improvements you made.

List all vendors providing materials for this project with contact information.

Vendor	Phone Number or Address or Website

Grantee Signature

Date

Grantee Signature

Date



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CRA Staff: Color photos of completed project from site visit must be attached to this report.



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Payment Request

On _____, the Collier County Community Redevelopment Agency approved funding in the amount of \$_____ to cover a portion of the costs listed below through the Sweat Equity Grant program:

Improvement	Cost
Total	

I hereby confirm that all items listed above have been completed as outlined in the Sweat Equity Grant application submitted to the CRA and authorized by the CRA. Therefore, I am requesting the approved funding in the total amount of \$_____ as approved by the CRA.

Grantee Signature

Date

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this ___ day of _____, 2020, by _____. Such person(s) Notary Public must check applicable box:

- are personally known to me.
- produced her current driver license.
- produced _____ as identification.

(Notary Seal)

Notary Public
Printed Name of Notary: _____
Commission Number: _____
My Commission Expires: _____



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IMPORTANT NOTE: NO REIMBURSEMENT WILL BE PROVIDED WITHOUT ATTACHING THE FOLLOWING: (1) VENDOR/CONTRACTOR INVOICE / RECEIPT AND (2) COPY OF CANCELLED CHECK OR CREDIT CARD VALIDATION TO GRANTEE'S ACCOUNT FOR EVERY REIMBURSABLE EXPENSE.