

Shoreline Stabilization Grant Program

The Shoreline Stabilization Grant (SSG) Program is a redevelopment initiative funded and administered by the Bayshore Gateway Triangle Community Redevelopment Agency (CRA) as partial reimbursement for installation or repair for shoreline stabilization improvements such as rip-rap, bulkheads, or seawalls.

Overview of the Program

The CRA encourages everyone with property located on Haldeman Creek to maintain a stabilized shoreline, slowing the rate of sedimentation in the canals. Owners and tenants of residential and commercial properties for which property taxes are paid to the current year along Haldeman Creek within CRA boundaries are eligible to receive SSG funding for shoreline improvements. The SSG Program funds only installation of or repair to rip-rap, bulkheads, or seawalls. Grantees are required to contribute a minimum of 50 percent of project costs with a maximum award of \$5,000. Grantees have twelve months from the date of CRA approval to complete shoreline improvements. All improvements must be approved by the CRA before grantees commence improvements—no funding will be awarded for work commenced prior to CRA approval. Funds are disbursed after the completed improvements are approved by CRA staff as reimbursement.

Applicant Eligibility

Owners and tenants of residential and commercial properties on Haldeman Creek may apply for SSG funding. Properties (“property” is defined by parcel ID number through Collier County Property Appraiser) receiving SSG funding for improvements are eligible for only one award for the life of the program.

Bids for Work

Grantees must obtain a minimum of two cost estimates from contractors actively licensed marine seawall and dock construction contractors. Bids from contractors not licensed will not be accepted for the SSG program. No funding will be awarded for “do-it-yourself” improvements or to subcontractors. The amount of the grant will be determined by the lowest bidding contractor for each improvement though grantees may actually use any licensed contractor.

Permitting

Most contractors handle permit applications and the CRA strongly encourages grantees to give careful consideration with regard to permitting. Applicants who wish to procure permits on their own must first apply through the US Army Corps of Engineers at P.O. Box 4970, 701 San Marco Boulevard, Jacksonville, Florida 32232. Applications are available online at www.usace.army.mil.

After obtaining the appropriate permit above, applicants must apply for a permit through the Florida Department of Environmental Protection: FDEP South District, 2295 Victoria

Avenue, Suite 364, Fort Myers, Florida 33902. Applications are available online at www.dep.state.fl.us/water/wetlands/erp/forms.htm.

Upon receiving the above two permits, applicants must apply for a permit from the Collier County Permitting Department at 2800 North Horseshoe Drive, Naples, Florida 34104.

Project Requirements

Eligible Activities

Only the installation of or repair to rip-rap, bulkheads, or seawalls is eligible for SSG funding under this program. No portion of SSG grants may be used to reimburse the grantee for construction of or repair to docks or other related amenities. Grantees who wish to construct improvements not funded through this program are encouraged to inquire about other grant programs offered by the CRA.

Required Documentation for Reimbursement

Grant funds are disbursed after CRA staff verify that the improvements are complete (this includes review of necessary permits). To receive reimbursement, grantees must prove that payment for the work was paid **DIRECTLY** to **ACTIVELY LICENSED CONTRACTORS** by personal check or credit card in the name of the grantee. Under no circumstance will payment to subcontractors or unlicensed contractors be reimbursed. Grantees must provide receipts or invoices with the payment amount clearly indicated clearly along with cancelled checks and/or credit card validations. No reimbursement will be disbursed for work paid for with cash.

Change Orders and Time Extensions

Change Orders to Increase Funding

After the SSG agreement is executed, if a grantee discovers previously undiscovered flaws in the shoreline a change order may be issued to increase funding not to exceed the maximum award available. Change orders must be requested in time for staff to process the request and secure approval. **IMPORTANT:** Change orders cannot be processed within the last two weeks of the grant period.

Time Extensions

The CRA understands that redevelopment projects can take more time to complete than is originally anticipated. For grantees who cannot complete their projects within one year, time extensions may be granted. Grantees needing extensions must request the within two months of grant expiration. No extensions can be granted within the last two weeks of the grant period. **IMPORTANT:** Grantees must verify that some activities associated with the improvements have been performed at least six months after execution of the agreement.



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Bayshore Gateway Triangle CRA | Shoreline Stabilization Grant Application

SSG Application (Detach and submit to CRA office.)

Applicant Information

Grantee Name			
Grantee Address			
Site Address			
Daytime Phone		Alternate Phone	
E-Mail Address			
Do you own or lease the property?			

Project Information

Describe the existing conditions of the site (attach additional sheets if necessary).

Outline the proposed improvements in detail (attach additional sheets if necessary).

REQUIRED ATTACHMENTS FROM APPLICANT:

- 1) One estimate each from TWO contractors/vendors for each project. These contractors MUST be licensed.
- 2) Non-Residential Applicants: copy of occupational license.

CRA STAFF:

- 1) Attach two color photos of each project to be performed.
 - 2) Attach Property Appraiser ID.
 - 3) Attach proof of payment of property taxes.
- 1) Estimated cost of improvements: \$ _____
- 2) Maximum grant award: \$ _____
- 3) CRA Staff Signature: _____ Date: _____

Lessor / Owner Authorization for Improvements

I, _____, owner of the property located at _____
_____, understand that _____, who has a valid
lease for the above listed property, has applied for a Shoreline Stabilization Grant. I authorize said
tenant to complete the improvements listed in the Shoreline Stabilization Grant application and to
request reimbursement funds from the Collier County Community Redevelopment Agency.

Signature of Owner_____
Date_____
Signature of Owner
(if jointly owned)_____
Date

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this
____ day of _____, 20____, by _____.

Such person(s) Notary
Public must check applicable box:

- are personally known to me.
 produced her current driver license.
 produced _____ as identification.

(Notary Seal)_____
Notary Public

Printed Name of Notary: _____

Commission Number: _____

My Commission Expires: _____

Applicant Commitment of Resources

I / we, _____, owner(s) / tenant(s) of the property located at _____, have the funding and ability to begin the shoreline improvements listed above and have the ability to complete all improvements within one year of the approval of the improvement grant by the Collier County Community Redevelopment Agency. I / we further affirm that payment for all work on approved improvements will come from accounts in my / our name(s) or the name(s) of entities registered in the State of Florida which I / we have registered with the state (verification is required). Payment for improvements by persons or entities not a party to this Grant Application is grounds for disqualification.

Signature of Tenant (if leased)_____
Date_____
Signature of Tenant (if leased)
(if jointly leased)_____
Date_____
Signature of Owner_____
Date_____
Signature of Owner
(if jointly owned)_____
Date

Grantee Project Summary & Evaluation (attach additional sheets as necessary)

Project Summary

Describe the kind of shoreline stabilization improvement performed.

List all vendors / contractors providing materials or services for this project with contact information.

Vendor / Service Provider	Phone Number or Address or Website

 Grantee Signature

 Date

 Grantee Signature

 Date

CRA Staff: Color photos of completed project from site visit must be attached to this report.

