



Bayshore Gateway Triangle CRA • Bayshore Beautification MSTU
Haldeman Creek MSTU

Bayshore Beautification MSTU

AGENDA

April 6, 2022 - 5:00 PM

Hybrid Virtual Zoom Advisory Committee Meeting

3299 Tamiami Trail E, 3rd Floor BCC Chambers, Naples, Florida 34112

Chairman Maurice Gutierrez

Robert Messmer, Sandra Arafet, George Douglas, James Bixler, Susan Crum, Vacant

- 1. Call to Order Roll Call**
- 2. Pledge of Allegiance**
- 3. Adoption of Agenda**
- 4. Approval of Minutes**
 - a. March 09, 2022 Joint Meeting (Attachment)
- 5. Landscape Maintenance Report (Attachment)**
 - a. Median Enhancement Proposals (Attachment)
 - b. Walking Tour April 13, 2022 10am
- 6. Community / Business Presentations**
- 7. Old Business**
 - a. Work Plan 2022/2023 – (Attachment)
- 8. New Business**
 - a. Frank McCutcheon- Advisory Committee Application (Attachment)
- 9. Staff Report**
 - a. CRA Directors Project Report (Attachment)
 - b. Project Manager Report - Tami Scott (Attachment)
 - c. Private Development Report- (Hand Out)
 - d. Insurance Claim Report (Attachment)
 - e. Financials - (Attachment)
- 10. Correspondence and Communication**
 - a. KCB – Bay Days Haldeman Creek Clean-Up (Attachment)
- 11. Public Comments**
- 12. Staff Comments**
- 13. Advisory Committee Comments**
- 14. Next Meeting Date**
 - a. May 3, 2022 @ 9am Location BCC Board Room
 - b. May 4, 2022 @ 5pm Location Naples Botanical Garden
- 15. Adjournment**

Bayshore CRA Offices: 3299 Tamiami Trail E, Unit 103, Naples, Florida 34112

Phone: 239-252-8844

Online: www.bayshorecra.com



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March 9, 2021 Joint Meeting Minutes

Item 4a

BAYSHORE/GATEWAY TRIANGLE COMMUNITY REDEVELOPMENT LOCAL ADVISORY BOARD AND BAYSHORE BEAUTIFICATION MSTU MINUTES OF MARCH 9, 2022 JOINT MEETING

The joint meeting of the Bayshore/Gateway Triangle Community Redevelopment Advisory Board and the Bayshore Beautification MSTU was called to order by Chairwoman, Karen Beatty at 5:30 p.m.

- I. **Roll Call:** BGTCRA Advisory Board Members Present: Maurice Gutierrez, Al Schantzen, Mike Sherman, Camille Kielty, Steve Rigsbee, Karen Beatty. Steve Main had an excused absence. Bayshore MSTU Advisory Board Members Present: Maurice Gutierrez, Sandra Arafet, George Douglas, Bob Messmer, and Susan Crum. Jim Bixler had an excused absence. Virtual Attendance was approved unanimously.
CRA Staff Present: Debrah Forester, CRA Director, Tami Scott, Project Manager and Shirley Garcia, Operations Coordinator.
- II. **Pledge of Allegiance**
- III. **Introductions- Dan Rodriguez, Deputy County Manager-** Mr. Rodriguez introduced himself and noted his new position as the Deputy County Manager and apologized for the County Manager, Mark Isackson and Amy Patterson, Deputy County Manager both had scheduling conflicts and could not attend. He is excited to be assisting Ms. Forester in implementing the CRA projects.
- IV. **Adoption of Agenda:** Ms. Forester noted the changes to the agenda to add Items 9c- landscape report and 9a, Sabal Shores streetlighting map. Al Schantzen made a motion to adopt the agenda as amended, seconded by Sandra Arafet Motion passed unanimously by all present.
- V. **a. Approval of CRA Minutes:** Maurice Gutierrez made a motion to approve the minutes, Al Schantzen seconded the motion. Approved unanimously.
b. Approval of MSTU Minutes: George Douglas made a motion to approve the minutes, Sandra Arafet second the motion. Approved unanimously.
- VI. **Reports:**
 - a. **Collier County Sheriff's Office-** Sergeant Tuff attended to provide the February Crime report: There was an armed robbery at 3673 Bayshore Drive and another one at 3220 Walker Lane, the deputies are following up on a lead. There was one minor traffic crash and 4 traffic crashes in the triangle and one pedestrian incident with no injuries. They had four drug arrest in different areas, and spoke to a gentleman about driving around the stormwater pond in the triangle and received apologies from the gentleman that he didn't realize it was not allowable and wasn't



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trying to offend anyone. Ms. Beatty mentioned the gentleman sleeping at the bench in front of CRA Parking lot on the corner of Bayshore/Coco Ave, Sandra Arafet mentioned the gentleman sleeping at Thomasson/Bayshore Drive at the bench at Del's pocket park. Sgt. Tuff will look into it.

- b. **Private Development Report-** Laura DeJohn, Johnson Engineering attended to provide the updated developments since the last meeting, starting with the companion items for the mini triangle project amending the minimum amount of SF of the commercial and converting the hotel rooms into residential if needed. Ms. DeJohn said the adjustment will be 490 units instead of 450. Mr. Rigsbee concern is the amount of traffic, Ms. DeJohn noted a traffic analysis will be required for these requests and the County will look at those changes too. Ms. Forester noted that they will be coming back to the CRA Board and bring their plans to the meeting and staff is reviewing to assure the project maintains the intent to be a mixed-use project. St. Matthews rezone was approved on January 25th with conditions, nothing new for Brookside Marina, Al Schantzen asked what happened at the January 6th NIMS meeting because of the technical issues he was under the impression they had to hold another, Ms. DeJohn will check on it and get back with the answer. The Naples Boat Yard Rezone has been withdrawn at 2707 Bayview Drive, there are numerous comments from the County on the other rezone requests, 3300 Davis Blvd will be a Pre-Application meeting to convert Joey D's Restaurant to a car wash, and Arbutus Landing Pre-Application meeting to build single family or town homes with boat slips was held. The approved projects include the SDP for Lot 1 to build the 270 luxury apartments.

VII. Community / Business - Presentations

- a. **Viage Marina, 3470 Bayshore Drive – Site Development Review-** Jessica Harrelson from Peninsula Engineering attended to present enhancements to the Marina on Bayshore Drive with some slight deviations and asked for the CRA Board's support. She reviewed the proposed site plan identifying the 6 boat racks with a capacity of 40-45 boats. Improvements included removing the chain link fence and replacing it with 6 ft. vinyl fencing, the parking spaces in front of the building will be removed and on-street parking spaces will be added onto Lakeview Drive and Riverview with an administrative parking reduction request of one parking space. Removing the front parking will improve safety along Bayshore Drive. The enhanced landscaping that is proposed to screen the boat racks include 16-24 in Height Sabal Palms, 9 ft. Hollies, 10 ft. Buttonwood and the existing Royal Palm and Oaks will remain



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on the property. Maurice Gutierrez asked if the conditional use for the APZ parking in the rear was ever found. Ms. Harrelson stated she was coordinating with Zoning Manager and the APZ was considered a non-conforming use since it has been used for storage for so long it is a non-conforming use and can continue using it for storage. Ms. Forester noted that staff could request the history of the property to see what conditions were approved and what the current zoning allows and bring it back to the next meeting. Al Schantzen asked if there is a Site Development Plan is their next step and Ms. Harrelson said yes that is why they were asking for support from the Board because of the deviations and administrative parking reduction request on their site plan. Mr. Schantzen agrees with Mr. Gutierrez the concern for parking is a big issue even when a development says there was no issue there is always a concern. Mr. Gutierrez wanted to wait to make any motion of support until the language of the conditional parking agreement that was done many years ago is found and brought before them because that is what should be honored first. He wants more information on the history of the property from the original site plan from Gulf Shore Marina. Mike Sherman wanted to clarify that if the Board does not support their project, could they just walk away and continue to run their business without improving the property. Ms. Forester noted that they need a site plan to solve their code violation, Mr. Sherman shared his concern that he doesn't want the board to nick pick a business that wants to improve the property and they need to be sensitive to their time constraint. Mr. Gutierrez shared his concern for the residential properties on the 2 streets behind the Marina and would like to see what was agreed upon and be honored by any business that comes into the property. Ms. Forester requested that the applicant come back to the next CRA Meeting on April 12th after they look up the history of the previous site plans with any conditional agreement if there were any. Ms. Beatty noted that maybe using the CRA public parking lot for a fee would work if they need parking.

VIII. Old Business:

- a. **Sabal Shores Streetlighting** –Ms. Scott stated that one of the residents requested the removal of one of the proposed streetlights between 3124 and 3136 Areca Ave, because the resident wants it to be dark at that location. Staff is requesting direction from the Board on this request. Ms. Scott noted that Ms. Forester and she met on site and discussed some options: install the light but not illuminate it, put a shield on the light and install it or to not install it at all. Maurice Gutierrez noted that for the safety of the whole neighborhood putting a shield would work better but to not put a light for one individual just isn't right. Maurice Gutierrez (MSTU) made a motion to keep the lights with a full shield, second by Sandra Arafet (MSTU), she wanted staff to speak with the resident and explain it's for the safety of the neighborhood, not that they are ignoring their request but they will do what they can to accommodate them as much as possible. Al Schantzen (CRA)



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made a motion to install the light with shield, second by Mike Sherman (CRA). Approved unanimously from both boards.

- b. **CRA Training Update** – Tami Scott, Project Manager provided an update on the upcoming road closure schedule and detour routes that will impact Coco and Areca Ave when exiting and entering Bayshore Drive starting on the 10th of May.
- c. **Landscaping Report**- A&M Landscape report was provided by Armando and he provide information on the Royal Palms regarding maintenance. They are considered self-cleaning and if they are requesting to cut the fronds that are hanging it could damage the tree. It is best to have them fall off naturally. To address some of the complaints, Ms. Scott asked that if they want the contractor to come out more often than once a week. Based on the contract, the additional service will cost the MSTU an additional \$600/week. The extra day of service will be Saturday. Ms. Beatty asked if the MSTU could come one more day a week if it is within their budget to do so. Sandra Arafet made a motion to add the additional day of service, George Douglas seconded it, the motion passed unanimously.

IX. New Business:

- a. **Dunkin Donuts Commercial Grant Program Application**- Ms. Scott provided the commercial improvement grant application with quotes, the request is for \$30,000 reimbursement. Al Schantzen asked some questions about the commercial grant program and about revising the grant program. His recommendation is to use the existing grant money to partner with other government agencies and do more infrastructure projects instead of giving it away to private property owners. Mike Sherman asked how staff targets who gets the grants for example a corporation like Dunkin Donuts is like seeing \$30,000 on the sidewalk so they pick it up so if staff does not have a certain customer that needs the grant funding then they should put it in infrastructure program like sidewalks and drainage. Al Schantzen made a motion to deny the grant application and put the CBIG on hold right now, Steve Rigsbee second the motion. Approved unanimously.
- b. **Draft 2021 CRA Annual Report**- Ms. Forester presented the draft annual report and asked for some feedback by the board members. Kathi Kilburn noted she had an aerial of the 17 acres that might be a better photo to replace the photo. Karen Beatty asked to edit the photo on the cover page to take out the advertisement in front of Arboretum. Ms. Beatty wanted to clarify on page 11 regarding the 17 acres and requested changing the verbiage to reflect what the CRA Board voted on and recommended. Ms. Forester will make the changes to what was suggested.

X. Work Plans FY23 – CRA and MSTU:

- a. **CRA**– Ms. Forester noted that the reason the joint meeting was together was because the CRA/MSTU have overlapping projects that will require a partnership between the two funds. Ms. Forester reviewed the items on the



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handout and noted that workforce housing is a priority for the County and suggested the CRA needs consider allocation of funds to assist. Ms. Forester will bring back the item at the April meetings for further review and discussion.

- b. **MSTU-** Ms. Forester will go over the MSTU priorities at the April meeting because of time constraints.

XI. Staff Report:

- a. **CRA Directors Report-** Ms. Forester provided the CRA report and asked if anyone had any questions. She noted the County only received one bid for the demolition of the Dels property. Staff is reviewing cost and will see if they can proceed with the one bid. Based on procurement rules we will not be able to piggy back on the St. Pete Beach contract for Shuttle Service because they only received one proposal. The land regulations can proceed except for the language about enclosing the swales. Mike Sherman wanted to bring all the County Staff together to talk about the enclosure of swales because as a developer and for the small narrow lots to build on it is important to enclose the swales and keep the water flowing and there needs to be a resolution for aesthetics of the side streets and keep the water flowing instead of digging these ditches, there is a much better way than to do that. The board recommending talking about this issue at the joint meeting with the BCC.
- b. **Project Manager Report-** Tami Scott provided an update on the stormwater project in Sabal Shores and noted that as soon as they are completed, they will repave the road. Access Management Study - The consultants have completed the traffic count on Bayshore Drive and they will sit down with County Staff to review data analysis methodology. The plaque for Jeanne Harvey will be installed in a week or two and staff is working with her daughter to organize a dedication. More information to follow. Parking Lot - There will be 4 signs installed to reflect the public parking lot. The dwarf palms were removed from South Bayshore Drive due to sight line issues and the complaints they received.
- c. **Insurance Claims Report:** Ms. Forester provided the current insurance claims report.
- d. **Financial Report:** Ms. Forester provided the current financial report for both the CRA and MSTU funds.

XII. Other Agency's:

- a. **Collier County Code Enforcement:** Ms. Forester noted Mr. Johnson's absence, but the Code Report was attached for review and if anyone had any questions, they could contact Mr. Johnson or ask Mr. Johnson at the next Advisory Board meeting.

XIII. Communications and Correspondence:



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XIV. Public Comments:

XV. Staff Comments: Dan Rodriguez wanted to thank the board and their commitment to the Community and provided the status of the Boardwalk. The County Managers Office wanted time to review the Stantec contract and price because that was a factor. His office is committed to support Ms. Forester to hire staff to assist with the project. The Boardwalk is the primary focus. There are other needs and demands for the area in regards to stormwater so they will need to work on that as well. The Advisory Boards all agree the community and the board members have all been waiting for a very long time to complete this boardwalk into Sugden Park, so they are excited to hear that it is still moving along.

XIII. Advisory Board General Communications: Maurice Gutierrez enjoyed the Bay Days clean up and mentioned items that was recovered from Haldeman Creek. Ms. Forester thanked Bill Robbins and John Johnson for their participation as well as Tami Scott and Susan Crum for working the land side of the clean-up.

XIV. Next Meeting Date:

- a. CRA - Tuesday, April 12, 2022 @ 6pm Botanical Garden
- b. MSTU – Wednesday, April 6, 2022 @ 5pm Botanical Garden

XV. Adjournment – The meeting adjourned at 8:58 p.m.

Chairman Maurice Gutierrez

A&M PROPERTY MAINTENANCE- GENERAL MAINTENANCE REPORT

Bayshore Beautification MSTU Landscape & Irrigation Maintenance

Item5

Month of: March 2022

Work Area 1-North Bayshore Drive	Week #1	Week #2	Week #3	Week #4	Week #5
Mowing, Weeding & Edging	n/a	3/9/22	n/a	3/23/22	n/a
Trimming & Pruning	3/2/22	n/a	3/16/22	n/a	3/30/22
Pre & Post Cleaning	3/2/22	3/9/22	3/16/22	3/23/22	3/30/22
Irrigation Maintenance	3/2/22	3/9/22	3/16/22	3/23/22	3/30/22
Work Area 2-South Bayshore Drive	Week #1	Week #2	Week #3	Week #4	Week #5
Mowing, Weeding & Edging	n/a	3/16/22	n/a	3/23/22	n/a
Trimming & Pruning	n/a	n/a	n/a	n/a	n/a
Pre & Post Cleaning	3/2/22	3/9/22	3/16/22	3/23/22	3/30/22
Work Area 3-Thommason Drive	Week #1	Week #2	Week #3	Week #4	Week #5
Mowing, Weeding & Edging	n/a	3/9/22	n/a	3/23/22	n/a
Trimming & Pruning	3/2/22	n/a	3/16/22	n/a	3/30/22
Pre & Post Cleaning	3/2/22	3/9/22	3/16/22	3/23/22	3/30/22
Irrigation Maintenance	3/2/22	n/a	n/a	n/a	n/a
Work Area 4- Lunar Street ROW	Week #1	Week #2	Week #3	Week #4	Week #5
Mowing, Weeding & Edging	3/2/22	n/a	n/a	n/a	n/a
Trimming & Pruning	n/a	3/16/22	n/a	n/a	n/a
Pre & Post Cleaning	3/2/22	3/16/22	n/a	n/a	n/a
Work Area 5- Bayview Drive	Week #1	Week #2	Week #3	Week #4	Week #5
Mowing, Weeding & Edging	3/2/22	n/a	n/a	n/a	n/a
Trimming & Pruning	n/a	3/16/22	n/a	n/a	n/a
Pre & Post Cleaning	3/2/22	3/16/22	n/a	n/a	n/a
Work Area 6- Community Parking Lot	Week #1	Week #2	Week #3	Week #4	Week #5
Mowing, Weeding & Edging	3/2/22	n/a	3/16/22	n/a	3/30/22
Trimming & Pruning	3/2/22	n/a	3/16/22	n/a	3/30/22
Pre & Post Cleaning	3/2/22	n/a	3/16/22	n/a	3/30/22
Irrigation Maintenance	3/2/22	n/a	3/16/22	n/a	3/30/22
Work Area 7- Hamilton to Bay ROW	Week #1	Week #2	Week #3	Week #4	Week #5
Mowing, Weeding & Edging	3/2/22	n/a	3/16/22	n/a	3/30/22
Trimming & Pruning	3/2/22	n/a	3/16/22	n/a	3/30/22
Pre & Post Cleaning	3/2/22	n/a	3/16/22	n/a	3/30/22
Additional services all Work Areas	Week #1	Week #2	Week #3	Week #4	Week #5
Ornamental Turf Spraying	n/a	n/a	n/a	n/a	n/a
Fertilizer	n/a	n/a	n/a	n/a	n/a
Mulch	n/a	n/a	n/a	n/a	n/a
ADDITIONAL INFORMATION/COMMENTS (plant/pest problems, site issues, recent traffic accidents, etc.)					
Additional weekly clean-up commenced on 03/19/2022					
WORK COMPLETED THIS MONTH			WORK IN PROGRESS		
INV#BAYINC-012, EST#1300-Irrigation Repairs-\$750			EST#1297-Additional clean-up \$ 600.00		
EST#BAYINC-013, EST#1302-Trim Hedges-\$1050					
			OPEN ESTIMATES; PENDING APPROVAL		

A&M Property Maintenance, LLC
4396 OWENS WAY
AVE MARIA, FL 34142 US
(239) 503-0303
aandmtotal@yahoo.com

Item 5a

Estimate

ADDRESS

Bayshore Gateway Triangle
CRA
3299 Tamiami Trail E, 103
Naples, FL 34112

SHIP TO

Bayshore Gateway Triangle
CRA
3299 Tamiami Trail E, 103
Naples, FL 34112

ESTIMATE # 1310

DATE 03/22/2022

P.O. NUMBER

4500213214

ACTIVITY	QTY	RATE	AMOUNT
BAYSHORE GATEWAY TRIANGLE MAINTENANCE- INCIDENTAL MEDIAN ENHANCEMENTS			
Median 2 70, 1-gallon small grass	70	7.00	490.00
Material Mark-Up	490	0.15	73.50
Median 3 240, 3-gallon regular plants	240	10.00	2,400.00
Material Mark-Up	2,400	0.15	360.00
Median 5 60, 3-gallon regular plants	60	10.00	600.00
Material Mark-Up	600	0.15	90.00
Median 6 120, 3-gallon regular plants	120	10.00	1,200.00
Material Mark-Up	1,200	0.15	180.00
Median 7 25, 3-gallon bogeys	25	10.00	250.00
Material Mark-Up	250	0.15	37.50
Median 7 100, 3-gallon trinnette	100	10.00	1,000.00
Material Mark-Up	1,000	0.15	150.00
Median 8 100, 3-gallon regular plants	100	10.00	1,000.00
Material Mark-Up	1,000	0.15	150.00
Median 9 100, 3-gallon regular plants	100	10.00	1,000.00
Material Mark-Up	1,000	0.15	150.00
Irrigation	1	500.00	500.00
Median 10 50, 3-gallon regular plants	50	10.00	500.00
Material Mark-Up	500	0.15	75.00

We appreciate your business

ACTIVITY	QTY	RATE	AMOUNT
Median 11 120, 3-gallon regular plants	120	10.00	1,200.00
Material Mark-Up	1,200	0.15	180.00
Irrigation	1	500.00	500.00
Median 14 36 bogey	36	10.00	360.00
Material Mark-Up	360	0.15	54.00
Median 15 48, 3-gallon regular plants	48	10.00	480.00
Material Mark-Up	480	0.15	72.00
Irrigation	1	500.00	500.00
Median 16 120, 3-gallon regular plants	120	10.00	1,200.00
Material Mark-Up	1,200	0.15	180.00
Irrigation	1	500.00	500.00
Median 18 36, 3-gallon regular plants	36	10.00	360.00
Material Mark-Up	360	0.15	54.00
Median 19 200, 3-gallon regular plants	200	10.00	2,000.00
Material Mark-Up	2,000	0.15	300.00
200, 1-gallon small plants	200	10.00	2,000.00
Material Mark-Up	2,000	0.15	300.00
2 yards of rock	1	700.00	700.00
Material Mark-Up	700	0.15	105.00
Irrigation	1	500.00	500.00
(9) Laborer (labor per man hour) 1 man, 47.50 hours	47.50	75.00	3,562.50
(9) Laborer (labor per man hour) 1 man, 47.50 hours	47.50	50.00	2,375.00

TOTAL

\$27,688.50

Accepted By

Accepted Date

Projects/Programs for FY22/FY23				
Estimated/Proposed Budget				
Bayshore MSTU				
Revenues	\$1,756,800		\$1,475,400	
Capital Projects - Fund 160	FY22 Commitments/Budget	Balance	FY23	
Hamilton Avenue	\$1,747,602	\$107,398		
South Bayshore		\$66,635		
North Bayshore -Access Management	\$82,675			
North Bayshore -Design and Construction				
North Bayshore- Improvements		\$416,704	\$609,100	
Thomasson Drive	\$480,155	\$373		Balance will increase after final PO to Wright construction is closed
Transfer to Fund 160				
Transfer to CRA Fund	\$125,000		\$125,000	
Operating - Fund 163				
Landscape Incidentals	\$71,625		\$65,000	
Other Contractural Services	\$135,596		\$171,900	
Base Landscape Contract	\$82,500		\$82,500	
Extra Services	\$25,000		\$25,000	
Extra Day	\$7,800		\$15,600	
Pavers	\$35,000		\$35,000	
Christmas	\$25,000		\$25,000	
Electric	\$50,000		\$60,000	
Water	\$15,000		\$20,000	
Sprinkler System	\$10,000		\$15,000	
Mulch	\$15,000		\$15,000	
Lighting Maintenance	\$35,000		\$35,000	
Sub total	\$507,521		\$565,000	
Misc	\$69,174		\$70,000	
Total	\$576,695		\$635,000	

Projects/Programs for FY22/FY23				
Estimated/Proposed Budget				
Reserve for Contingency	\$54,600		\$54,600	
Reserve for Capital (over \$5000 per item)	\$45,200		\$45,200	
Indirect Costs	\$6,500		\$6,500	
Grand Total Operating	\$801,495		\$866,300	
Staff's top project picks for 2022 - Operating Budget:				
Fix irrigation in all medians				
Replant median 19 and 20				
Install urn at median 19 to replace pagoda				
Relocate bromeliads from Christmas tree throughout Bayshore				
Install square planters at CRA parking lot				
Install vertical planters in center isle at CRA parking lot				
Clean up bed in front of CRA shop				
Install hose bib on either side of bridge and center of bridge in median				
Cleann up center of bridge in median				
Thomasson Drive - Banners				
Christmas				
Additional Service - Maintenance				
Interim replanting of Medians -Short Term				
Golf Cart				

Advisory Board Application Form

Item 8a

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 3/10/2022 2:11:31 PM.

Name: Frank McCutcheon **Home Phone:** 209-986-2784

Home Address: 2569 Linda Drive

City: Naples **Zip Code:** 34112

Phone Numbers

Business: 209-986-2784

E-Mail Address: Copsquared@gmail.com

Board or Committee: Bayshore Beautification MSTU Advisory Committee

Category: Not indicated

Place of Employment: Retired-Law Enforcement Officer

How long have you lived in Collier County: 1-2

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board? ☒ Yes

I am a resident of the Bayshore Community and any improvements and/or neighborhood concerns have a direct effect on the area in which I reside.

Are you a registered voter in Collier County? ☒ Yes

Do you currently hold an elected office? ☐ No

Do you now serve, or have you ever served on a Collier County board or committee? ☐ No

☐ Not Indicated

Please list your community activities and positions held:

As part of my law enforcement position, I held many assignments which included assignment to a community action team . The primary responsibility of this team was to assist in the improvement of the city's down town corridor. This action was part of the city's revitalization plan. During my tenure in law enforcement I was also assigned as training officer and mentor to newly hired officers. I was also assigned as a school resource officer which held many school and community commitments. I served on a violent crimes suppression team and worked as an undercover detective targetting drug sales, prostitution, and code enforcement issues. I participated in meetings with neighborhood watch members, residents and business owners to address their concerns and worked closely with them in the community.

Education:

Three years of college credits with combined units from both military school (Air Force Community College), San Jose City College, Evergreen Valley College and the University of Alaska.

Experience / Background

I am retired after serving 30+ years in law enforcement. I also served 5 years in the United States Air Force.

CRA and County PROJECT UPDATES – April 2022

1. DEL'S PROPERTY ACQUISITION - Closed on November 20, 2020. Survey of property identified some issues. ROW easement was approved by the BCC on 11/9. Final survey work is completed. Bids for demolition were received. Only one bid was received, Facilities staff is handling the justification to award to the one bidder. Demolition to begin once Notice To Proceed is sent to selected contractor. Schedule will be presented following pre-construction meeting. Following demolition, highest and best use analysis to be conducted.

PUBLIC ART PLAN –Mural ordinance was discussed at CCPC meeting on December 16, 2021 and tabled due to discussion regarding regulation of free speech. The County Attorney's office is reviewing and developing an alternative process. Draft program outlined to be presented for discussion and review. John Melleky is the new Arts and Cultural Manager. He will be managing the Public Art Committee. Appointments are tentatively scheduled for April 12 BCC meeting. To apply to participate in the PAC, please visit: How to Apply:

To apply for an advisory committee vacancy, submit an application online at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>

After you complete the application, click on "Submit Form." To receive an immediate e-mail confirmation that your application was received, you must include your e-mail address in the application.

Residents interested in applying for advisory committee positions may also obtain an application by calling 239-252-8400, or from <https://www.colliercountyfl.gov/home/showpublisheddocument/25235/635883137282070000>

Please email to DL-AdvisoryBoardOn-LineApplications@colliercountyfl.gov or mail to: Advisory Board Coordinator, County Attorney's Office, 3299 Tamiami Trail East, Suite 800, Naples, Florida 34112.

2. 17 AC - BOARDWALK – Staff is renegotiating contract with Stantec to develop boardwalk design and permitted plans. Once finalized the contract will be brought to the CRA Board for review and approval.
3. BRANDING - Paradise Advertising and Marketing, Inc. – First site visit was completed on February 1, 2022. Immersion Trip findings and Geographic space map presented at April Advisory Board meeting.
4. SHUTTLE SERVICE – On-demand Service. Unable to use St. Pete Beach contract, will need to submit formal request for proposals. Need confirmation from CRA Board to proceed, will add to May Joint meeting.
5. LAND USE REGULATIONS/BONUS DENSITY AMENDMENT – CCPC recommended approval. Comprehensive Plan amendment approved on February 22. Land Development Code changes first reading March 24. Second Reading April 12, 2022. The swale amendment will not go forward. Consultant contract extended to March 31, 2021.
6. Francis Avenue lot – Demolition is completed. Contractor added hydroseed and straw and will maintain for 30 days. CRA is taking over watering until rainy season. Road Maintenance is partnering with the CRA to assist in clearing the property overgrown lots.

Item 9a

In exchange, RM will be able to access the lots to stage equipment when needed. CRA will continue to maintain two properties as needed.

7. Conservation Collier Cycle 10 Properties – The Bayshore Parcels (Forrest G Amaranth Trust – 71 acres) was reviewed on December 9th by Conservation Collier Land Acquisition Advisory Committee (CCLAAC) and recommended for acquisition. BCC at the January 25th voted to move forward with acquisition process for this parcel as well as other parcels on the “A” list. Will continue to track for final acquisition.
8. Linwood Sidewalk – Safe Routes to School Project – PE –2022/2023 and Construction 2024/2025. This is FDOT FY – (July 1 to June 30). Michael Tisch County Project Manager

FPN :	4465501	Project/Location :	SHADOWLAWN ELEMENTARY - SRTS					
Desc:	SIDEWALK							
Project Length :	0.510	Begin Mile Post :	0.000	End Mile Post:	0.510			
Comments :								

Phase	Fund	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026
CST	SR2T	\$0	\$0	\$0	\$771,516	\$0
PE	SR2T	\$0	\$90,943	\$0	\$0	\$0
Project Total:		\$0	\$90,943	\$0	\$771,516	\$0

9. Peters Avenue – five-foot sidewalk from Collee Court to US41. \$389,000 CDBG grant awarded and managed by Transportation Planning department. The sidewalk will be placed on the residential side of the street. Construction contract approved in November. Pre-construction meeting is December 3. Anticipate Notice to Proceed in January 2022. Completion anticipated April 2022. Laurie Beard (GMD) is project manager
10. Pine Street – FDOT Funded Becca to US41 – PE 2022/2023. Construction 2024/2025. Will coordinate with stormwater study. Stormwater project needs to be completed prior to sidewalk construction.
11. Commercial Drive Stormwater Improvements – Off-site improvements will be completed by mini-triangle developer. Improvements have been designed and permitted. The project will replace a 15-inch diameter drainage pipe across Commercial Drive with a 30-inch drainage pipe to improve stormwater conveyance to the Gateway Triangle stormwater management pond. The project will install a 36-inch connection pipe in the alley just west of commercial Drive to improve stormwater management connections which will help reduce flooding in this alley.
12. April 13, 2021 BCC approved construction contract for the East Naples Community Park Welcome Center,” to Curran Young Construction, LLC, in the amount of \$2,965,622.28. Construction underway. Opening scheduled for April.
13. Gateway Triangle Neighborhood Focus Initiative- Neighborhood Watch meeting held 2/28/22. Staff attended and will assist as needed. RM has installed No Trespassing and barriers to address safety issues.



Bayshore Gateway Triangle CRA • Bayshore Beautification MSTU
Haldeman Creek MSTU

CRA Parking Lot:

- Signage completed for Jeanne Harvey
- Site signage completed and installed
- Flower planter installed at site sign competed
- Front wall flower planters installed
- Stakes on trees removed
- Staff is working on gates for entry and exit
- Staff is working on EV equipment
- Staff is working on timer for heritage tree
- Stormwater grates need to be cleaned out

Fence under Bayshore Bridge:

Revised scope of project went back out to bid, one bidder responded Carter Fence. Total cost \$28,202.00
Staff has requested a PO be opened to start the work.

CBIG Grant for Southern Region Development / Sunbelt on Davis:

Request for extension has been completed, application has been uploaded For the BCC agenda.

SIG Grant for Ozlyn Garden Villas Condominium:

Staff is working with applicant on reimbursement, staff is still waiting on documents from the applicant.

New CBIG Grant:

Staff has contacted various commercial businesses that have shown interest to inform them the grant program has been put on hold until further notice. Staff is working on an Executive Summary to the CRA Board to official put the grant program on hold.

- Burger King Building at Court House shadows
- Wine Venue
- Naples Motors

Moorhead Manor:

Project is complete, Association has submitted all invoices and staff is processing the \$55,000.00 MSTU contribution.

MSTU Landscape Contract:

A & M Property Maintenance, LLC. Is putting together proposals to enhance the existing median in the interim of the North Bayshore renovation project. Armando's team has increased its service an added an additional day of maintenance per week.

Staff has scheduled monthly walk thru meetings with A & M Property Maintenance, LLC. Next meeting is April 13, 2022 10:00 am meet at Del's all are welcome.

General Maintenance:

- American Flag at Roundabout flag was replaced, staff has extra flag on hand.

Offices: 3299 Tamiami Trail, Unit 103, Naples, Florida 34112
Phone: 239-252-8844
Online: www.BGTCRA.com



Bayshore Gateway Triangle CRA • Bayshore Beautification MSTU
Haldeman Creek MSTU

- Planters at bridge have been washed and re-painted
- New flowers installed at Bridge planters
- New flowers installed in large pots at bridge planter
- Planters at bridge was trimmed up and cleaned
- Tall hedge at the intersection of Bayshore Drive and Linda Drive has been cut down to 36"

Stormwater:

Two projects underway

- Becca, Weeks, and Pine – Notice to proceed has been issued to Bolt Engineering of Cape Coral, Florida 33904 (Progress report attached)
- Gateway Triangle- workorder request has been completed to retain Q. Grady Minor. Once the work order is approved a notice to process will be sent to the vender.

South Bayshore:

Isles of Collier is working on an entrance off Bayshore, developer has reached out to staff to match paver colors.

Sabal Shores street lighting:

Staff has received the contract from FP, material has been uploaded for the BCC agenda.

Access Management study:

Data has been collected, methodology meeting was had with staff and consultants, a meeting will be scheduled for Stantec to present the finding to both the County staff and community.

Thomasson Drive Landscaping:

Yellowing of palm trees, Hannula does not believe the palms are dying but they do appear to need additional fertilizer. At the time Hannula looked at the trees they had been fertilized once, Hannula will send MSTU staff a suggested fertilizer type and schedule.

Bus stop on Thomasson drive:

The Board has agreed to move forward with the partnership to modify two bus stop number 134 Thomasson / Lombardy drive. The funds have been sent to PTNE to start the design work.

Linwood Way:

Water meter installed and approved, irrigation lines underway, hedge installation schedule for mid-March 2022. Project is on hold until hedge location can be verified.

Hamilton Avenue:

March 23, 2022 marked 73 days into the project, projected completion date December 5, 2022.

- McGee Landscape plans have been issued to the botanical garden for review and approval. The NBG have made some suggested changes and the plans are being updated.

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Bayshore Gateway Triangle CRA • Bayshore Beautification MSTU
Haldeman Creek MSTU

- Haskins Inc is close to completion of the City of Naples waterline. Total cost to upgrade the water line is \$ 482,183.53 paid for by the City of Naples.
- Bi-weekly meetings have started, Wednesday at 10:00 am.
- Project Manager assigned to the project is Olivier Sureau Collier County Facilities.
Olivier.sureau@colliercountyfl.gov
- Danford Street is NOT part of this project and is still in design.

FDOT Project on 41:

US41 F DOT Safety Improvement Project – Construction start date is December 6, 2021. There are 300 calendar days of contract time. 7 existing light decorative poles are called out to be removed as well as the “porkchop” at the corner of Bayshore and US41.

2022 Staff Priority projects: Bayshore MSTU

Hamilton Avenue Project

Bayshore Drive Medians - Short-term

Thomasson Drive - Banners

Christmas

Implementation of Access Management Plan

Additional Service - Maintenance

Fix irrigation in all medians

Replant median 19 and 20

Install urn at median 19 to replace pagoda

Relocate bromeliads from Christmas tree

Install square planters at CRA parking lot

Install vertical planters in center isle at CRA parking lot

Clean up bed in front of CRA shop

Install hose bib on either side of bridge and

Clean up center of bridge in median

March Status Insurance Claims Tracker

Item 9d

Stars Report #	Invoice #	Date of damage	Submit to Risk Date	Description of damage	Amount of repair & Replacement	CCSO Incident report number	Total Paid	Reimbursement Date	Outstanding balance
5004092111364	20439.06	4/9/2021	4/19/2021	Damage to light pole 35 on Bayshore Drive-demand letter sent to insurance	\$ 9,088.84	21-7324353			
5007302112262	21477.01	7/30/2021	2/8/2022	Damage to light pole at Windstar	\$ 3,873.69	no report found			
5009032112264	20439.10	9/3/2021	2/8/2022	Damage to light pole 50 at 3570 Bayshore Drive	\$ 8,204.69	no report found	\$ 7,704.69	3/1/2022	\$ 500.00
5010192112266		10/19/2021	2/10/2022	Damage Trash Can/Bench, Fox Tail Palm	\$ 5,743.51	21-382379			
5001242212267	21477.03	1/24/2022	2/10/2022	Damage to #31 Lunar/Bayshore Drive	\$ 3,993.69	no report found	\$ 3,493.69	3/1/2022	\$ 500.00
5003122212377		3/12/2022	3/16/2022	Damage to #45 in front of Taqueria		waiting on report and repair invoice			
					\$30,904.42		\$ 11,198.38		\$ 19,706.04
	Total								\$ 20,706.04

Fund 163 Bayshore MSTU

Item 9e

Fund / Comm Item	BCC Adopt Budget	Tot Adopt Budget	Tot Amend Budget	Commitment	Actual	Available
**** Grand Total-Fund/ CI						
*** 163 BAYSHORE/AVALON MST				188,965.85	625,236.32-	436,270.47
** REVENUE Sub Total	1,701,400.00-	1,701,400.00-	1,706,595.75-		1,282,608.56-	423,987.19-
* REVENUE - OPERATING Su	1,425,500.00-	1,425,500.00-	1,425,500.00-		1,282,608.56-	142,891.44-
311100 CUR AD VALORE	1,425,500.00-	1,425,500.00-	1,425,500.00-		1,281,299.19-	144,200.81-
311200 DEL AD VALORE					82.79	82.79-
361170 OVERNIGHT INT					161.21-	161.21
361180 INVESTMENT INTEREST					1,147.15-	1,147.15
361320 INTEREST TAX					83.80-	83.80
369130 INS CO REFUNDS					11,198.38-	11,198.38
* CONTRIBUTION AND TRANS	275,900.00-	275,900.00-	281,095.75-			281,095.75-
486600 TRANS FROM PR						
489200 CARRY FORWARD	347,200.00-	347,200.00-	347,200.00-			347,200.00-
489201 CARRY FORWARD OF			5,195.75-			5,195.75-
489900 NEG 5% EST RE	71,300.00	71,300.00	71,300.00			71,300.00
** EXPENSE Sub Total	1,700,900.00	1,701,400.00	1,704,195.75	188,965.85	668,570.62	849,059.28
* OPERATING EXPENSE	573,400.00	573,900.00	576,695.75	188,965.85	121,351.19	268,778.71
631400 ENG FEES	50,000.00	50,000.00	50,000.00			50,000.00
634970 INDIRECT COST	6,500.00	6,500.00	6,500.00	3,250.00	3,250.00	
634980 INTERDEPT PAYMENT	10,000.00	10,000.00	10,000.00		3,028.83	6,971.17
634990 LANDSCAPE INC	50,000.00	50,000.00	50,000.00	72,375.14	39,125.18	61,500.32-
634999 OTHER CONTRAC	305,700.00	305,700.00	310,895.75	36,773.00	37,661.00	236,461.75
641951 POSTAGE	1,000.00	1,000.00				1,000.00
643100 ELECTRICITY	50,000.00	50,000.00	50,000.00	36,884.95	9,115.05	4,000.00
643400 WATER AND SEWER	15,000.00	15,000.00	15,000.00	4,662.50	3,837.50	6,500.00
645100 INSURANCE GEN	1,000.00	1,000.00	1,000.00	500.00	500.00	
645260 AUTO INSURANC	900.00	900.00		450.00	450.00	
646311 SPRINKLER SYS	10,000.00	10,000.00	10,000.00	119.43	119.43-	10,000.00
646318 MULCH	15,000.00	15,000.00	15,000.00	4,500.00		10,500.00
646360 MAINT OF GROU	20,000.00	20,000.00	20,000.00			20,000.00
646430 FLEET MAINT I	900.00	900.00	900.00		2,080.00	1,180.00-
646440 FLEET MAINT P	200.00	200.00	200.00			200.00

646445 FLEET NON MAI	500.00	500.00			69.75	430.25
646451 LIGHTING MAIN	35,000.00	35,000.00	35,000.00	29,200.83	12,458.53	6,659.36-
649000 SALES TAX EXPENSE					4.83	4.83-
648170 MARKETING & PROMO						
649100 LEGAL ADVERTI	1,500.00	1,500.00	1,500.00			1,500.00
Fund / Comm Item	BCC Adopt Budget	Tot Adopt Budget	Tot Amend Budget	Commitment	Actual	Available
652310 FERT HERB CHEM	500.00	\$500.00	500.00	250.00		250.00
652490 FUEL AND LUB	200.00	200.00	200.00		114.03	85.97
652990 OTHER OPERATI					9,775.92	9,775.92-
* TRANSFERS	1,030,300.00	1,030,300.00	1,030,300.00		515,150.00	515,150.00
911600 TRANS TO 160	904,800.00	904,800.00	904,800.00		452,400.00	452,400.00
911870 TRANS TO 187	125,500.00	125,500.00	125,500.00		62,750.00	62,750.00
* TRANSFER CONST	42,600.00	42,600.00	42,600.00		32,069.43	10,530.57
930600 PA BUDGET TR	12,600.00	12,600.00	12,600.00		5,264.90	7,335.10
930700 TC BUDGET TR	30,000.00	30,000.00	30,000.00		26,804.53	3,195.47
* RESERVES	54,600.00	54,600.00	54,600.00			54,600.00
993000 RESV FOR CAPI	54,600.00	54,600.00	54,600.00			54,600.00

Fund 160 Bayshore Capital Projects

Fund / Comm Item	BCC Adopt Budget	Tot Adopt Budget	CarryF Amendme	Amendments	Tot Amend Budget	Commitment	Actual	Available
**** Grand Total-Fund/ CI								
*** 160 BAYSHORE/AVALON PR						1,986,864.48	44,382.81-	1,942,481.67-
** REVENUE Sub Total	904,800.00-	904,800.00-			1,782,778.85-		458,986.74-	3,133,392.11-
* REVENUE - OPERATING Su							6,586.74-	6,586.74-
361170 OVERNIGHT INT							542.91-	542.91-
361180 INVESTMENT IN							6,043.83-	6,043.83-
* CONTRIBUTION AND TRANS	904,800.00-	904,800.00-			1,782,778.85-		452,400.00-	3,139,978.85-
481163 TRANS FRM 163	904,800.00-	904,800.00-			904,800.00		452,400.00-	452,400.00-
489201 CARRY FORWARD					2,687,578.85-			2,687,578.85-
** EXPENSE Sub Total	350,200.00	350,200.00			3,037,778.85	1,986,864.48	414,603.93	636,310.44
* OPERATING EXPENSE					11,635.00			11,635.00
631400 ENG FEES					11,635.00			11,635.00
646451 LIGHTING MAIN								
* CAPITAL OUTLAY	305,000.00	305,000.00			2,980,943.85	1,986,864.48	414,603.93	579,475.44
763100 IMPROVEMENTS	305,000.00	305,000.00			2,980,943.85	1,986,864.48	414,603.93	579,475.44
* RESERVES	45,200.00	45,200.00			45,200.00			45,200.00
921870 ADV/REPAY TO 187	554600.00	554600.00			554,600.00			554,600.00
993000 RESV FOR CAPI	45,200.00	45,200.00			45,200.00			45,200.00

Fund 160 Project 50174 North Bayshore

Fund / Comm Item	BCC Adopt Budget	Tot Adopt Budget	CarryF Amendme	Tot Amend Budget	Commitment	Actual	Available
**** Grand Total-Fund/ CI							
*** 50174 BAYSHORE/AVALON PR	250,000.00	250,000.00		590,416.00	173,712.00		416,704.00
** EXPENSE Sub Total	250,000.00	250,000.00		590,416.00	173,712.00		416,704.00
* CAPITAL OUTLAY	250,000.00	250,000.00		590,416.00	173,712.00		416,704.00
763100 IMPROVEMENTS	250,000.00	250,000.00		590,416.00	173,712.00		416,704.00

Fund 160 Project 50173 South Bayshore

Fund / Comm Item	BCC Adopt Budget	CarryF Amendme	Amendments	Tot Amend Budget	Commitment	Actual	Available
**** Grand Total-Fund/ CI							
*** 50173 BAYSHORE/AVALON PR	55,000.00			66,635.00			66,635.00
** EXPENSE Sub Total				11,635.00			11,635.00
* OPERATING EXPENSE				11,635.00			11,635.00
631400 ENG FEES				11,635.00			11,635.00
763100 IMPROVEMENTS GEN	55,000.00			55,000.00			55,000.00

Fund 160 Project 50154 FEMA

Fund / Comm Item	BCC Adopt Budget	CarryF Amendme	Amendments	Tot Amend Budget	Commitment	Actual	Available
**** Grand Total-Fund/ CI							
*** 50154 FEMA BAYSHORE/AV							
** EXPENSE Sub Total							
* OPERATING EXPENSE							
646451 LIGHTING MAIN							
* CAPITAL OUTLAY							
763100 IMPROVEMENTS							

Fund 160 Project 50172 Thomasson Drive

Fund / Comm Item	BCC Adopt Budget	CarryF Amendme	Amendments	Tot Amend Budget	Commitment	Actual	Available
**** Grand Total-Fund/ CI							
*** 50172 BAYSHORE/AVALON PR				480,527.85	146,807.05	333,347.48	373.32
** EXPENSE Sub Total				480,527.85	146,807.05	333,347.48	373.32
* OPERATING EXPENSE							
631400 ENG FEES							
* CAPITAL OUTLAY				480,527.85	146,807.05	333,347.48	373.32
763100 IMPROVEMENTS				480,527.85	146,807.05	333,347.48	373.32

Fund 160 Project 50171 Hamilton Ave Parking

Fund / Comm Item	BCC Adopt Budget	Tot Adopt Budget	Tot Amend Budget	Commitment	Actual	Available
**** Grand Total-Fund/ CI						
*** 50171 BAYSHORE/AVALON PR	#REF!	#REF!	1,855,000.00	1,666,345.43	81,256.45	107,398.12
** REVENUE Sub Total	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!
* CONTRIBUTION AND TRANS	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!
** EXPENSE Sub Total			1,855,000.00	1,666,345.43	81,256.45	107,398.12
* CAPITAL OUTLAY			1,855,000.00	1,666,345.43	81,256.45	107,398.12
763100 IMPROVEMENTS			1,855,000.00	1,666,345.43	81,256.45	107,398.12

Keep Collier Beautiful - Bay Days Clean-Up at Haldeman Creek 3/5/22

Special Thanks to Bob and Suzy for the
use of their dock over the years for
every clean up

Item 10a



Many thanks to John Johnson, Code
Enforcement, Bill Robbins, Site Captain
and all our volunteers.



News Releases

Item 10b

Help Is on The Way for Collier County Residents Facing Foreclosure and Eviction or Housing Instability

Post Date: 03/04/2022 4:47 PM

Help Is on The Way for Collier County Residents Facing Foreclosure and Eviction or Housing Instability

Naples, Fla. - Collier County is expanding its scope to help more residents who are struggling to pay rent, mortgage or utilities, or a combination of those. The County has allocated \$7 million of the American Rescue Plan Act funds toward lessening the housing affordability issue.

Qualifications include proof of income between 81% and 140% area median income (AMI), Collier County residency and financial strain during COVID-19. A detailed list of eligibility requirements is provided below.

Collier County	30%	17,750	20,250	22,800	26,500	31,040	35,580	40,120	44,660	Refer to HUD		443	475	570	719	889	1,059
(Naples-Immokalee-Marco Island MS)	50%	29,550	33,750	37,950	42,150	45,550	48,900	52,300	55,650	59,010	62,382	738	791	948	1,096	1,222	1,349
	80%	47,250	54,000	60,750	67,450	72,850	78,250	83,650	89,050	94,416	99,811	1,181	1,265	1,518	1,753	1,956	2,158
Median: 84,300	120%	70,920	81,000	91,080	101,160	109,320	117,360	125,520	133,560	141,624	149,717	1,773	1,899	2,277	2,631	2,934	3,238
	140%	82,740	94,500	106,260	118,020	127,540	136,920	146,440	155,820	165,228	174,670	2,068	2,215	2,656	3,069	3,423	3,778

Income table used to determine AMI

Each qualified applicant may receive a maximum amount of \$25,000 that will be paid directly to the landlord, mortgage or utility provider(s).

Applications will be available online in the coming weeks. Interested individuals can sign up for updates online at [CollierFLAssistance.com](https://www.colliercountyfl.gov/CollierFLAssistance.com) and clicking on "Sign up for household assistance email alerts."

The County is also currently accepting Emergency Rental Assistance Program applications from those who need similar assistance and whose income is at or below 80% AMI. Between these two programs, the county is expecting to help more residents experiencing housing instability. Housing instability encompasses many challenges such as struggling to pay rent, living in an overcrowded situation or moving frequently, among others. Apply online at [CollierFLAssistance.com](https://www.colliercountyfl.gov/CollierFLAssistance.com).

The County has also entered into agreements with Legal Aid which provides legal services for those facing foreclosure and eviction and HELP which provides financial counseling services. Legal Aid can be reached at (239) 775-4555 and HELP can be reached at (239) 434-2397.

Eligibility requirements include:

a) One or more individuals within the household has qualified for unemployment benefits or experience reduction in household income, incurred significant costs, or experienced other financial hardship **due directly or indirectly to the COVID-19 outbreak**.

- b) One or more individuals within the household must demonstrate a risk of experiencing homelessness or housing instability.
- c) Applicants must be Collier County residents, at least 18 years of age, a legal U.S. resident or eligible non-citizen.

To verify eligibility applicants should be prepared to provide the following documentation:

1. Drivers Licenses / Valid Photo IDs

- All residents ages 18 and older
- Proof of address if drivers' license doesn't match lease address

2. Proof of Citizenship/Legal Residency

- For one adult household member

3. Household Income Verification (All household members over 18 years old)

- Household Income Verification (pay stub, tax return etc.)
- All other sources of Income Support

4. Utility Bills

- Electric (FPL or LCEC)
- Internet (Xfinity, Comcast)
- Water

5. Same Name Affidavit

- If documents show multiple spellings/names for an individual

6. Landlord Information

- Current signed lease
- Current rent ledger
- Copy of W-9

7. Mortgage Information

- Current mortgage statement

For more information, call Collier County Community and Human Services at (239) 252-CARE (2273) or (239) 450-2114. For media inquiries, call Public Information Coordinator Daniel Christenbury at (239) 252-6956.

[Return to full list >>](#)